

Environment Overview and Scrutiny Committee



SOUTH
KESTEVEN
DISTRICT
COUNCIL

Tuesday, 30 June 2026 at 10.00 am
Council Chamber - South Kesteven House, St. Peter's Hill,
Grantham. NG31 6PZ

Committee Members: Councillor Elvis Stooke (Chairman)
Councillor Emma Baker (Vice-Chairman)

Councillor Barry Dobson, Councillor Ben Green, Councillor Gloria Johnson,
Councillor Nikki Manterfield, Councillor Paul Martin, Councillor Charmaine Morgan
and Councillor Max Sawyer

Agenda

This meeting can be watched as a live stream, or at a later date, [via the SKDC Public-I Channel](#)

- 1. Public Speaking**
The Council welcomes engagement from members of the public. To speak at this meeting please register no later than 24 hours prior to the date of the meeting via democracy@southkesteven.gov.uk
- 2. Apologies for absence**
- 3. Disclosure of Interests**
Members are asked to disclose any interests in matters for consideration at the meeting.
- 4. Minutes from the meeting held on 3 March 2026** (Pages 3 - 10)
- 5. Updates from the previous meeting** (Page 11)
To consider actions agreed at the meeting held on 3 March 2026.

Published and dispatched by democracy@southkesteven.gov.uk on Monday, 22 June 2026.

† 01476 406080

Karen Bradford, Chief Executive
www.southkesteven.gov.uk

- 6. Announcements or updates from the Leader of the Council, Cabinet Members or the Head of Paid Service**
- 7. Implementation of the Tree Planting Strategy 2026/27** (Pages 13 - 38)
To set out how the approved Tree Planting Strategy principles will be applied in practice during 2026/27, including the proposed allocation of tree planting resources and delivery priorities across the district.
- 8. Corporate Plan 2024-27: Key Performance Indicators Report - End-Year (Q4) 2025/26** (Pages 39 - 47)
To present the Council's performance against the Corporate Plan 2024-27 Key Performance Indicators (KPIs) within the remit of this Committee for Quarter Four 2025/26.
- 9. Waste Policy Update** (Pages 49 - 75)
To provide Committee with an update on changes to the Waste Policy.
- 10. Food Waste Policy Rollout - Verbal Update**
- 11. Work Programme 2026 - 2027** (Pages 77 - 78)
To consider the Committee's Work Programme for 2026 – 2027.
- 12. Any other business which the Chairman, by reason of special circumstances, decides is urgent**

Meeting of the Environment Overview and Scrutiny Committee

Tuesday, 3 March 2026, 10.00 am



SOUTH
KESTEVEN
DISTRICT
COUNCIL

Committee Members present

Councillor Elvis Stooke (Chairman)
Councillor Emma Baker (Vice-Chairman)
Councillor Barry Dobson
Councillor Gloria Johnson
Councillor Bridget Ley
Councillor Paul Martin
Councillor Max Sawyer
Councillor Nikki Manterfield

Cabinet Members present

Councillor Rhys Baker

Other Members present

Councillor Ian Selby

Officers

Kay Boasman, Head of Waste Management and Market Services
Serena Brown, Sustainability and Climate Change Manager
Joshua Mann, Democratic Services Officer
Andrew Igoea, Tree Project Officer
Louise Case, Sustainability Project Support Officer
Patrick Astill, Communications Officer

52. Public Speaking

There were none.

53. Apologies for absence

Apologies for absence were received from Councillors Ben Green and Sarah Trotter.

Councillor Sarah Trotter was substituted by Councillor Nikki Manterfield.

54. Disclosure of Interests

There were none.

55. Minutes from the meeting held 13 January 2026

The minutes of the meeting held 13 January 2026 were proposed, seconded, and AGREED as an accurate record.

56. Updates from the previous meeting

The Chairman noted that an update on the outstanding actions would be provided at the following meeting as updates were still being sought.

57. Announcements or updates from the Leader of the Council, Cabinet Members or the Head of Paid Service

The Cabinet Member for Environment and Waste congratulated officers on reaching the final-three shortlist at the APSE Energy awards under the Clean Heat category.

58. Strategy for allocation of Tree Planting Resources

The strategy for allocation of tree planting resources was introduced by the Cabinet Member for Environment and Waste.

The Strategy did not seek to commit the Council to a specific level of expenditure: rather, it established a clear, evidence-based framework for prioritising locations, communities and types of intervention once resources were allocated. Regardless of the eventual scale of funding approved, the same prioritisation principles would apply. Agreeing the Strategy ensured that any investment would be deployed efficiently, transparently and in alignment with the Council's Tree and Woodland Strategy, without delay.

Opportunities to deliver additional tree planting through grant funding, public-private partnerships, third-sector collaboration or in-kind contributions were considered on a case-by-case basis and are not governed by this allocation framework.

The strategy would be reviewed every three years, or sooner if circumstances change significantly.

The strategy adopted the following principles:

- Priority use of council-owned land
- Focus on tree establishment rather than tree planting
- Replacement planting as a first priority
- Supporting public sector development
- Maximising site potential and operational efficiency
- Targeting areas of greatest benefit
- Use of Tree Equity Scores within towns

Based on historic data, the average cost of watering an amenity tree for one growing season was approximately £100 per tree. This figure was to be reviewed annually based on actual expenditure. Because budgets operated on an April–March basis, the estimated cost of summer watering must be deducted from the current year’s planting budget.

In addition:

- £2,000 was allocated annually for other maintenance tasks (weeding, restaking, minor repairs).
- £3,000 was set aside as a contingency fund.

Review of the previous two years of planting indicates an average planting cost of £225 per amenity tree. This figure would also be reviewed annually using real expenditure data.

During discussions, Members commented on the following:

- A Member urged prioritising hardiness over attractiveness when selecting trees. They also sought clarity regarding the calculation of the Canopy Deficit Score. This was confirmed to be recorded as 0 if canopy cover exceeded 20%.
- It was queried whether the tree canopy cover was offsetting the carbon emissions of new housing developments within the district. The Cabinet Member acknowledged the competing and conflicting pressures identified by the question and highlighted that the Council’s legal obligation was vested in the biodiversity net gain (BNG) rather than canopy cover. The Cabinet Member also noted the important role of Parish Councils in canopy cover maintenance and continuing dialogue with SKDC regarding developers that were not sufficiently maintaining their trees. In such instances, SKDC could take enforcement action.
- It was confirmed that, under the strategy, there was planting of both clusters, and individual trees, depending on the project.
- A Member urged public-facing clarity that the average planting cost of £225 per tree was due to the large size of the tree.
- The Member also urged the use of trees as a tool to minimise flooding in Grantham. The Cabinet Member noted there was a Kesteven Forest Project which could consider this and sought to protect the character and health of the towns and villages within the district.
- A Member advised caution about the potential for tree roots to undermine the structural foundations of buildings. The Tree Officer offered reassurance that any damage was indirectly due to shrinkage in the soil rather than the roots directly and this was considered when deciding planting locations and species choices.
- It was confirmed that Tree Planting Priority Index (TPPI) figures referred to all land, not just SKDC owned land.
- The Chairman of the Council expressed disappointment in the delay to the Blessed Hugh Moore project but praised the delivery of the Princess Drive project. The Tree Officer confirmed that the trees used

for the Princess Drive project were an upright form and would not impact the highway. The Cabinet Member noted that the Blessed Hugh Moore project now sat with the relevant Parish Council prior to wider consultation. Should the Parish Council not object, the Cabinet Member was confident the scheme would go ahead.

- The suggestion was made to review the Adoption Policy to allow SKDC to take unwanted land from developers which could then be used for trees.
- A Member asked to be sent a copy of the TPPI map of the Stamford.

ACTION

Following discussions, it was proposed, seconded and AGREED to endorse the strategic approach to tree planting outlined within the strategy.

59. Progress update on upgrade of District Council Streetlights to LED

The Progress update on upgrade of District Council Streetlights to LED was introduced by the Cabinet Member for Environment and Waste.

Streetlights managed by SKDC were the single largest category of electricity consumption the Council was responsible for. At the peak of energy costs, the overall electricity spend for 2023/24 for streetlighting was £301k, a marked increase to previous years.

In September 2023, Council agreed to approve an allocation of £1m to accelerate the replacement of Council operated streetlights with LED lamps.

A contract with EON Energy Solutions mobilised in May 2024, with a target for all Council streetlights to be upgraded within 18 months. The upgrades were also covered by a 10 year warranty which would significantly reduce the ongoing maintenance costs.

Each upgraded streetlight was supplied with a full condition report advising the condition of the column, bracket, lantern, door & paint condition, along with an electrical test report. If required, the light was renumbered/identified.

At the time of the report's publication, 97% of streetlights were LED, compared to a national average for Councils of 77%.

Comparing the latest data for the 2025 year to 2022, the report identified:

- 66.8% reduction in electricity consumption.
- £122k reduction in electricity cost, taking into account varying tariff prices.
- 136 tonnes of carbon avoided equivalent to 1.8% of the Council's total baseline.

During discussions, Members commented on the following:

- A Member requested clarity about the cost, cost savings, and repayment period of the scheme. The Sustainability and Climate Change Manager confirmed that the scheme had a £1 million budget and was on course to result in a £122,000 cost savings annually. The Cabinet Member agreed to send the Member a further breakdown if requested.
- Praise was given to the Cabinet Member and relevant officers for the successful rollout of the scheme.
- A Member noted that a lamppost in their ward had been reduced in height. The Sustainability and Climate Change Manager agreed to look into the case with the Member following the meeting.

The progress update on the upgrade of District Council streetlights to LED were noted by the committee.

60. Update on Climate Change Reserve Fund

The Climate Change Reserve Fund update was introduced by the Cabinet Member for Environment and Waste.

South Kesteven District Council had made significant progress in addressing carbon emissions from its own operations. Some of these achievements included:

- Programme of £1m to upgrade all Council streetlights to energy efficient LEDs with dimming.
- Securing over £3.5m of funding via the Public Sector Decarbonisation Scheme (phase 3c) to install a new low-carbon heating system at Grantham Meres leisure centre.
- Installation of additional solar PV panels at Grantham Meres Leisure Centre as well as at the Council's main offices at The Picture House.
- Overall reduction in electricity consumption and associated carbon emissions across the Council's portfolio of buildings.
- Development of a new Green Fleet Strategy to agree a way forward to decarbonise the Council's vehicles.

A Climate Change Reserve of £300,000 was put in place from 2023/24 in order to both help respond to the budgetary pressures driven by the increasing cost of energy, and the Council's stated ambition of carbon reduction across the Council's property portfolio. The intention of the reserve was to fund standalone initiatives to reduce energy consumption and associated costs. The fund was increased to £500k for the 2024/25 financial year.

The following projects were being undertaken with the expectation of delivering an energy, carbon or cost saving/income stream to the authority, helping to respond to the increase in utility costs:

- Upgrade circulation pumps for pools in Grantham Meres leisure centre.

- Installation of electric vehicle charge points in SKDC car parks.
- Installation of solar pay and display ticket machines in car parks.
- Grantham Meres leisure centre – decarbonisation scheme agreed contract uplift.

Further projects were being reviewed to be funded from the climate change reserve, as included below. The estimated total of these projects was £234k, however updated costings were being developed for each project:

- Upgrade of pool circulation pumps at Bourne leisure centre.
- Additional solar PV at Bourne leisure centre and Stamford leisure pool.
- Review of energy efficiency of Grantham bus station building.
- Review of Building Management System (BMS) provision for key Council corporate properties.

A budget bid for £55k annually had also been submitted from 2026/27 to fund further electric vehicle charging points within Council owned car parks. This was proposed to be funded from the climate change reserve if supported as part of budget proposals.

A separate climate reserve of £100k had also been established for housing projects under the Housing Revenue Account (HRA).

During discussions, Members commented on the following:

- A Member offered support for any scheme that would save money and improve the environment.
- Clarification was sought about recent issues at the Meres Leisure Centre regarding pool temperatures. The Cabinet Member confirmed that the project to ensure that heat pumps were the primary heat source for the centre was due to complete by 1 April 2026.
- It was noted there were plans for investing in sustainability upgrades at Stamford Leisure Centre.

The Update on the Climate Change Reserve Fund was noted by the committee.

61. Food Waste Collection Update

The Food Waste Collection Update was introduced by the Cabinet Member for Environment and Waste.

The Environment Act 2021 mandated that collection authorities must implement a weekly food waste collection for all households from 31st March 2026.

The Council's service commenced on Monday 13th April 2026, although this was slightly later than 31 March deadline, it was in line with the Lincolnshire Waste Partnerships roll out timetable and the Department for Environment,

Food, and Rural Affairs (DEFRA) had been made aware of the date. The Council had received no indication from DEFRA that the slight delay to roll out was a concern.

Across Lincolnshire, South Kesteven District Council, West Lindsey District Council, City of Lincoln Council and North Kesteven District Council started collections in March and April of 2026. East Lindsey District Council and Boston Borough Council were planning to proceed with food waste collections in Autumn – Winter 2026. South Holland District Council were planning to proceed with food waste collections in Spring 2027.

During discussions, Members commented on the following:

- The Cabinet Member confirmed that use of plastic bags within the caddie was optional as the bag was removed during the processing of the waste and were incinerated to provide energy for local businesses. A Member suggested, in the interests of hygiene, using plastic bags when smaller caddies were being emptied into larger communal bins.
- The Cabinet Member expressed disappointment that a joint approach was not taken by central government for the roll out of the food waste collections and plastic bag collection schemes. This feedback had been strongly fed back to DEFRA.
- Confirmation was given that food waste was to be collected by a different vehicle and taken to a different site to existing bin collections.

Councillor Bridget Ley left the meeting at 11.39.

- It was noted that the reference on page 44 to the recruitment of further drivers was outdated as the cohort was fully staffed.
- A Member asked for guidance about navigating members of the public who refused to engage with the scheme as was a street in their ward. The Cabinet Member agreed to meet the Member and the Head of Markets and Waste to review the options.
- Another Member encouraged minimising wasted food by using best before dates as only guidance.

The Food Waste Collection Update was noted by the committee.

62. Work Programme 2025 - 2026

The Chairman requested that the Skip Project Scoping and Waste Policy Update were included within the next agenda.

The Vice-Chairman requested an update on the committee receiving green bin baseline figures. The Cabinet Member agreed to chase these from the Finance Team and report back.

63. Any other business which the Chairman, by reason of special circumstances, decides is urgent

The Sustainability & Climate Change Officer encouraged Members to attend the Carbon Literacy training that afternoon.

A Member praised the Bourne Recycling Centre for allowing the public to take away paint.

The meeting concluded at 12.03.

Environment OSC Actions

Item	Action	Assigned to	Status
58	A Member asked to be sent a copy of the TPPI map of the Stamford.	Tree Officer	

This page is intentionally left blank



**SOUTH
KESTEVEN
DISTRICT
COUNCIL**

Environment Overview and Scrutiny Committee

Tuesday, 30 June 2026

Report of Councillor Rhys Baker,
Cabinet Member for Environment and
Waste

Implementation of the Tree Planting Strategy 2026/27

Report Author

Andrew Igoea, Tree Project Officer

 andrew.igoea@southkesteven.gov.uk

Purpose of Report

To set out how the approved Tree Planting Strategy principles will be applied in practice during 2026/27, including the proposed allocation of tree planting resources and delivery priorities across the district.

Recommendations

The Committee is asked to note the draft tree planting programme for the 2026/27 season.

Decision Information

Does the report contain any exempt or confidential information not for publication?	No
What are the relevant corporate priorities?	Sustainable South Kesteven Effective council
Which wards are impacted?	All wards

1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

Finance and Procurement

- 1.1 As part of the budget setting process for 2026/27 a growth bid of £51,500 was submitted and approved so funds are in place to support tree planting strategy for 2026/27.

Completed by: David Scott – Assistant Director of Finance and Deputy S151 Officer.

Legal and Governance

- 1.2 This is a report for noting; therefore, there are no governance implications.

Completed by: James Welbourn, Democratic Services Manager

Climate Change

- 1.3 Delivery of the tree planting programme will make a positive contribution to the Council's Biodiversity Action Plan through improvements to Council managed open spaces, and the Climate Action Plan by increasing climate resilience through benefits including provision of shade and natural cooling from trees once established and supporting carbon sequestration in the longer term.

Completed by: Serena Brown, Sustainability and Climate Change Manager

2. Background to the Report

- 2.1 In March 2026 EOSC endorsed a set of principles for prioritising how the Council will allocate its budget for tree planting.

- 2.2 The agreed principles were as follows:

1. The programme will focus on tree planting *and* establishment, not just planting
2. Tree establishment will be focused on Council-owned land
3. The replacement of high-value trees will be a priority
4. Where possible, tree establishment will support public sector development
5. Site potential for tree canopy cover will be maximised

6. The creation of new areas of tree cover will be targeted to where they can deliver the greatest benefit
7. Within towns, the creation of new areas of tree cover will be guided by tree equity scores

2.3 The way that these principles interact is represented visually in diagram 1 below.

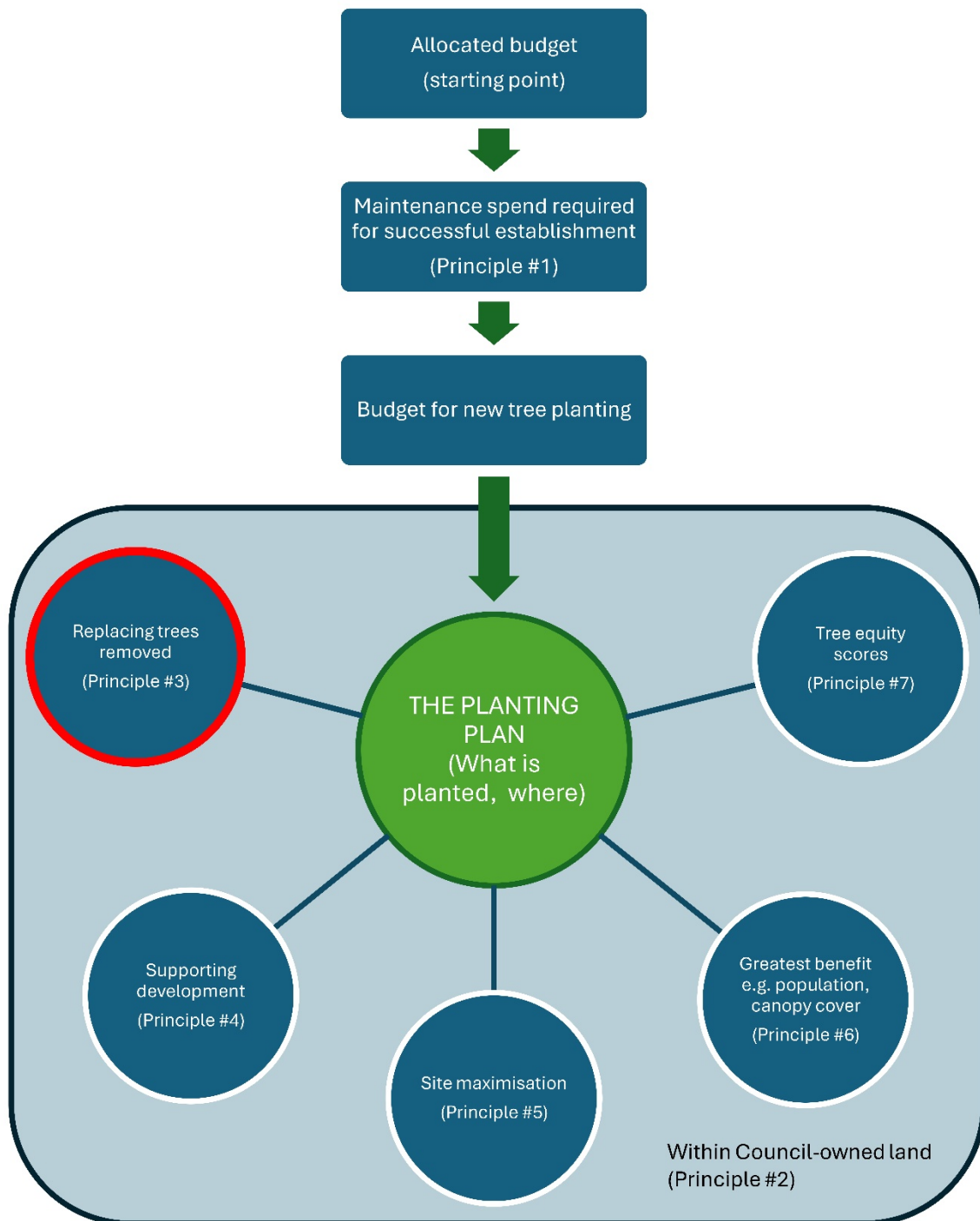


Figure 1. A diagram showing the policy choices influencing a tree planting plan for a given year. Elements outlined red have a high relative importance for the 2026/27 season.

- 2.4 For a young tree to be 'established' it must be healthy and be likely to achieve its full potential to deliver the benefits it was planted for, without excessive or abnormal management input. The British Standard for tree planting (BS8545:2014) describes this as reaching 'independence in the landscape'.
- 2.5 It is good practice to put newly planted trees on a maintenance programme for two to five years. Maintenance includes regular watering, weeding, topping up mulch around the trees and adjustment of stakes, ties and guards.
- 2.6 The Council planted 79 new amenity trees in 2024/25 and 145 new amenity trees in 2025/26. This means we currently have 224 newly planted trees on a maintenance programme.
- 2.7 The tree establishment budget, approved as part of the budget setting process for 2026/27, is £51,500.

3. Key Considerations

- 3.1 To ensure trees planted in the previous two seasons establish and achieve independence in the landscape (compliance with principle #1 above) it is projected that the Council will need to spend approximately half of its available budget in 2026/27 on maintenance operations.
- 3.2 Planting numbers in 2026/27 will need to be managed to ensure the Council can continue to meet its commitment to the successful establishment of newly planted trees. A large planting commitment in 2026/27 would significantly increase future maintenance liabilities and risk reducing the quality of aftercare provided, potentially undermining tree survival and long-term canopy benefits.
- 3.3 A survey of trees within the closed churchyard at St. Wulfram's Church, Grantham, resulted in the requirement to remove two trees with Tree Protection Orders. Planning consent was granted on 19th March 2026 following consideration by the Planning Committee. This consent was conditional to replanting three trees within the church grounds. In 2026/27 this will be the only location where Council-funded tree planting will take place outside of Council owned land. In compliance with principle #2 above, all other proposed tree planting will be on Council-owned land.
- 3.4 In recent years, some high-value trees in the district have been removed without being replaced, creating a legacy issue that now needs to be addressed. In addition, several more are planned for removal during this financial year. To comply with principle #3 above, it is therefore anticipated that the remainder of this year's tree establishment budget will be used on planting replacement trees, rather than for the creation of new planting areas.

- 3.5 Due to the need to focus on replacement planting this year, no tree planting is planned to support public sector development (principle #4 above).
- 3.6 Potential sites for replacement planting are spread out across several sites. Due to the need to control future maintenance costs, it will not be possible to maximise site potential at every location (principle #5).
- 3.7 The focus on replacement planting means, by default, that planting locations are determined by the locations of high value trees that have been, or are due to be, removed. Principles #6 and #7 above are therefore not applicable in the current financial year.
- 3.8 In the planting season 2026/27 it is proposed that 44 nursery standard trees, 14 half-standard trees and 74m of native hedgerow will be planted across 16 sites. A summary of the planting sites is provided in table 1 below. Plans showing the locations of the proposed planting and the selected species/cultivars for each site are provided in appendix 1.
- 3.9 These proposals, including the sites identified for planting, the precise planting locations within those sites, and the species or cultivars selected, are currently draft proposals. Following discussion with Environment OSC to note the proposed planting programme, they will be subject to consultation with the Streetscene team to assess any implications for grounds maintenance operations, and with ward councillors in their role as representatives of local communities. In the case of tree planting adjacent to Council-owned housing sites (e.g. Manners Street, The Grange, and Essex Road) local residents may also be consulted directly. The final planting programme may therefore be amended to reflect the outcomes of this consultation.

Table 1. Summary of the proposed replacement planting to be undertaken during the 2026/27 season, grouped by location

Site name and location	High value trees removed/to remove	No. of nursery standards proposed	Other proposed planting
GRANTHAM			
Second Avenue	Multi-stemmed rowan removed autumn 2025	3	
Queen Elizabeth Park	Large multi-stemmed willow and amur maple planned for removal 2026	1	3x feathered half standards
Gonerby Hill Foot Recreation Ground	16 poplar and 1 Leyland cypress planned for removal 2026	11	74m of native hedging
Wyndham Park	Large lime and large whitebeam planned for removal 2026	3	2x feathered half standards
St. Wulfram's church	Sycamore and weeping ash planned for removal 2026	3	
Gorse Rise	Poplar tree planned for removal 2026	1	
Manners Street	Large crab apple removed spring 2026 Silver birch planned for removal 2026	2	
The Grange	Rowan and Swedish whitebeam planned for removal 2026	3	
STAMFORD			
Airedale Road	Silver maple removed 2025	2	
Corporation Coppice	Atlas cedar removed 2025	1	
Kings Road/Essex Road	Six rowans removed 2025	4	
BOURNE			
Mercia Gardens	Large ash and whitebeam removed 2025	5	
THE DEEPINGS			
Church Field, Manor Way	Large poplar removed autumn 2025	-	9x feathered half standards
Marigolds/Burchnall Close	Rowan removed spring 2026	1	
Tattershall Drive	Large lime removed spring 2026	2	
OTHER			
Reedings Road amenity area, Barrowby	Large ash removed 2025	2	
TOTAL		44 nursery standards	14x feathered half standards 74m of hedgerow

4. Other Options Considered

- 4.1 The proposed planting programme set out in table 1 and appendix 1 has been developed in accordance with the guiding principles agreed in March 2026. Without reviewing and amending those principles, there is limited scope to pursue alternative approaches. However, to remain within the allocated budget, some degree of trade-off is required between the different principles.
- 4.2 An alternative approach would have been to place greater emphasis on maximising the planting potential of each site, rather than prioritising the replacement of high-value trees across a wider number of locations. This would have enabled more efficient delivery by concentrating planting, watering and maintenance operations on fewer sites, thereby reducing travel time and labour costs. However, this approach would have resulted in some high-value trees not being replaced in the short term and would not have addressed the current level of demand for replacement planting. The proposed programme therefore seeks to strike a balance between principle #3, which prioritises replacement planting, and principle #5, which seeks to maximise site potential, while remaining within the available budget and maintaining a manageable level of ongoing maintenance liability.

5. Reasons for the Recommendations

- 5.1 The recommendation is made to provide the Committee with an opportunity to review the draft proposed planting programme before it is finalised, and to note how the proposals have been developed in line with the agreed strategic principles, current budget provision and operational constraints.

6. Background Papers

- 6.1 Item 7, EOSC, March 3rd 2026: [Strategy for Allocation of Tree Planting Resources](#)

7. Appendices

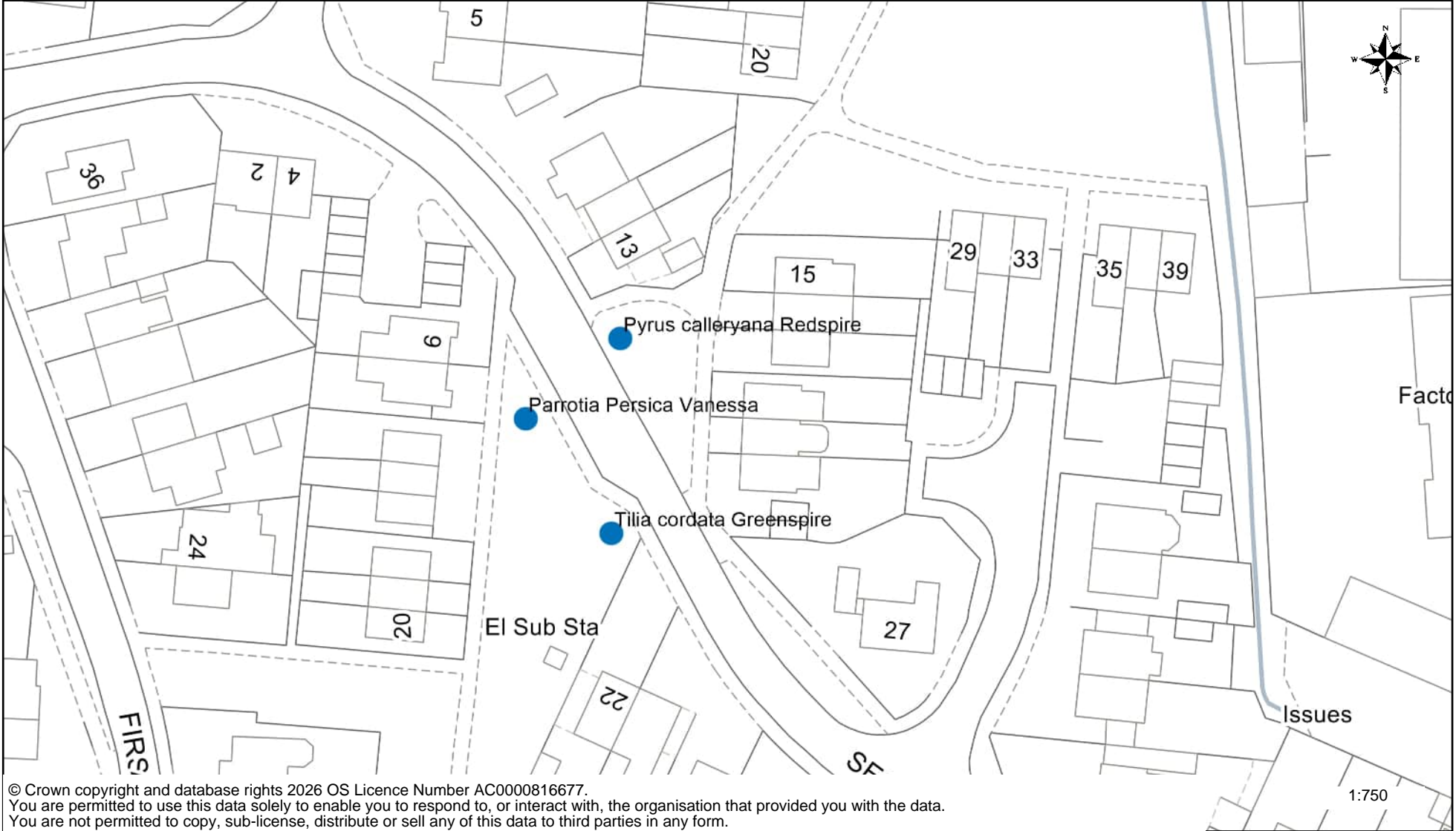
- 7.1 (Draft) Tree planting site plans

This page is intentionally left blank

Tree Planting Plan (2026/27) Second Avenue, Grantham



SOUTH
KESTEVEN
DISTRICT
COUNCIL



21

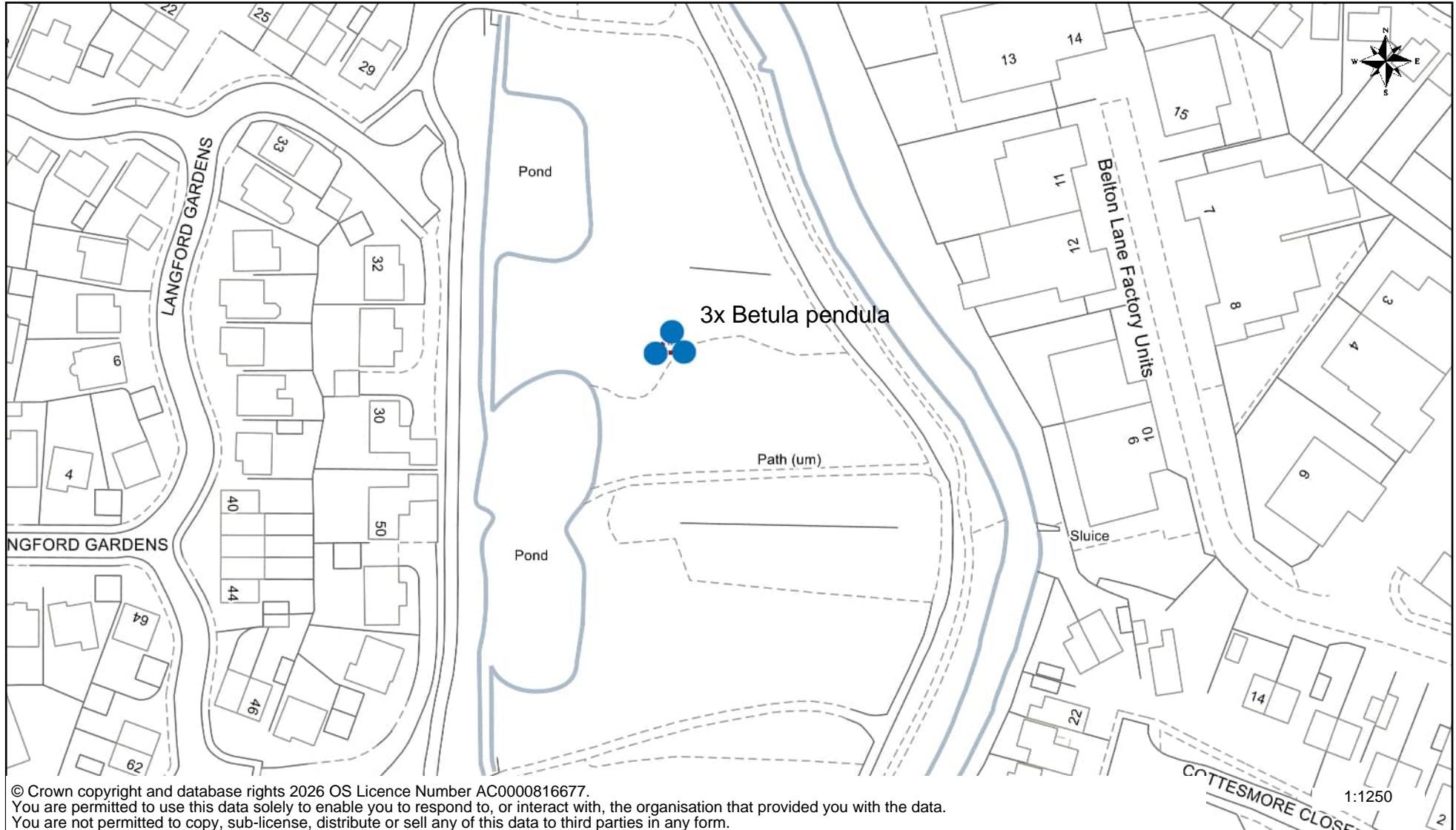
© Crown copyright and database rights 2026 OS Licence Number AC0000816677.
You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided you with the data.
You are not permitted to copy, sub-license, distribute or sell any of this data to third parties in any form.

Please enter Refer

Tree Planting Plan (2026/27) Queen Elizabeth Park (North), Grantham



SOUTH
KESTEVEN
DISTRICT
COUNCIL

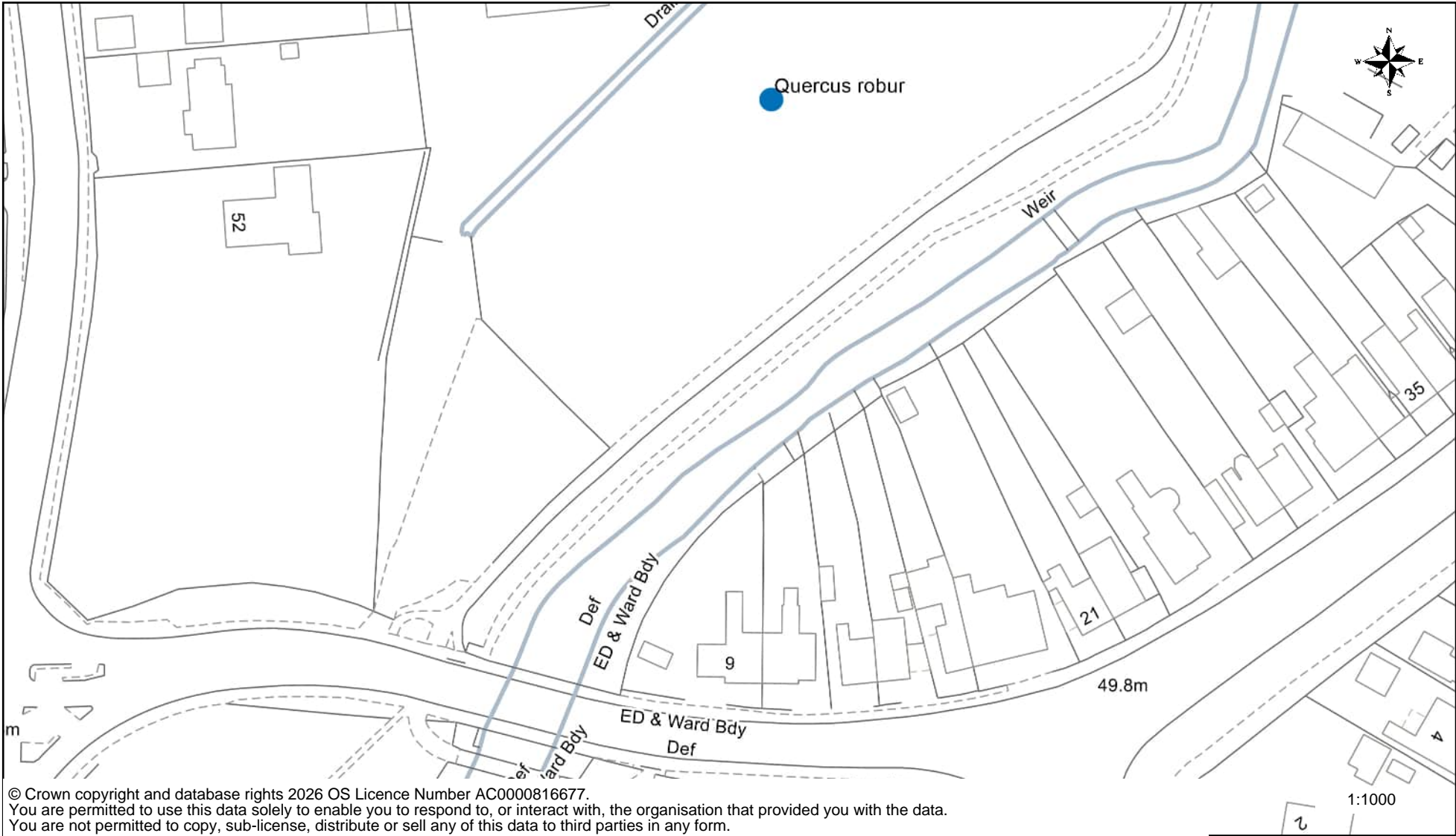


© Crown copyright and database rights 2026 OS Licence Number AC0000816677.
You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided you with the data.
You are not permitted to copy, sub-license, distribute or sell any of this data to third parties in any form.

Tree Planting Plan (2026/27) Queen Elizabeth Park (South), Grantham



SOUTH
KESTEVEN
DISTRICT
COUNCIL

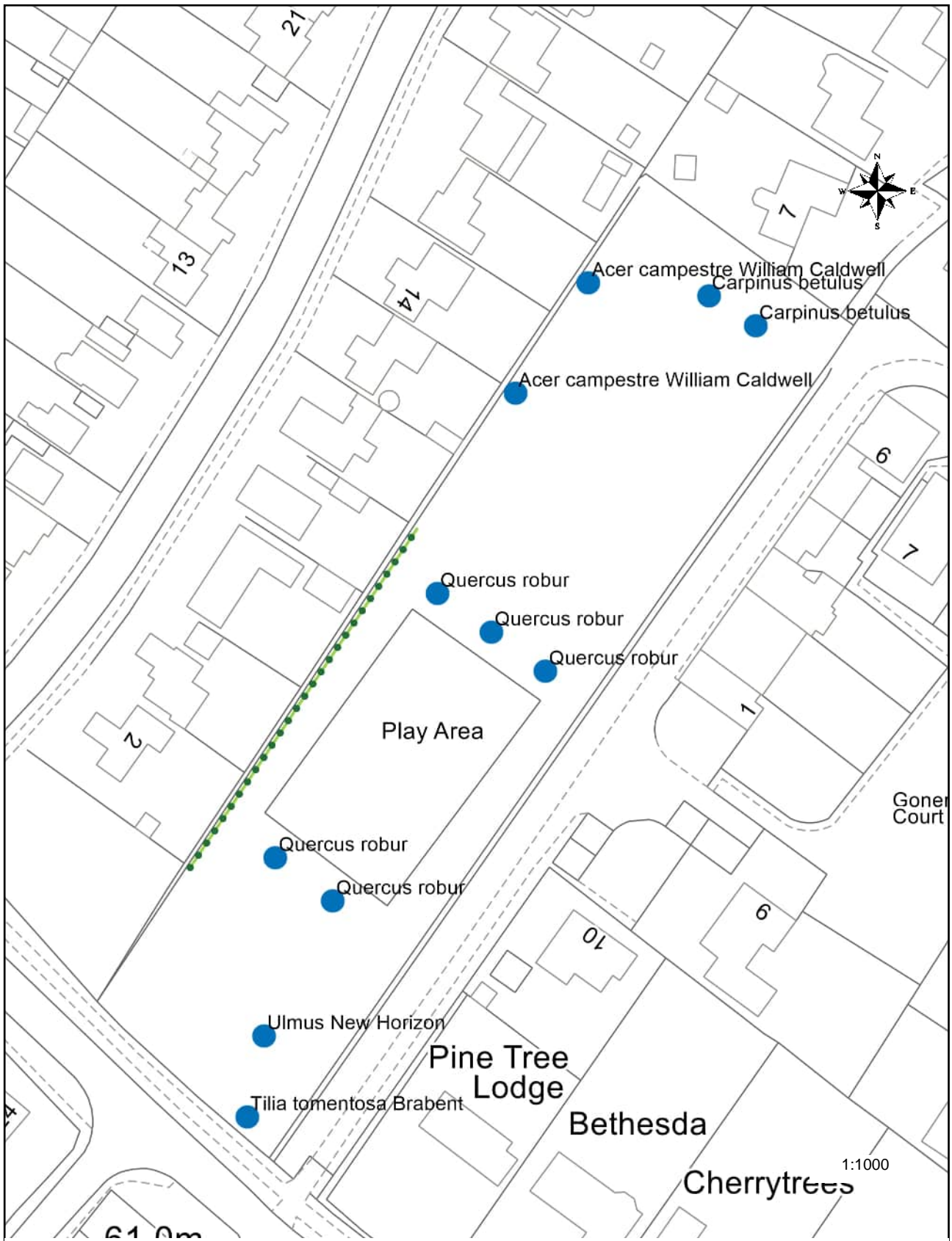


© Crown copyright and database rights 2026 OS Licence Number AC0000816677.
You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided you with the data.
You are not permitted to copy, sub-license, distribute or sell any of this data to third parties in any form.

Tree Planting Plan (2026/27) Gonerby Hill Foot Recreation Ground, Grantham



SOUTH
KESTEVEN
DISTRICT
COUNCIL

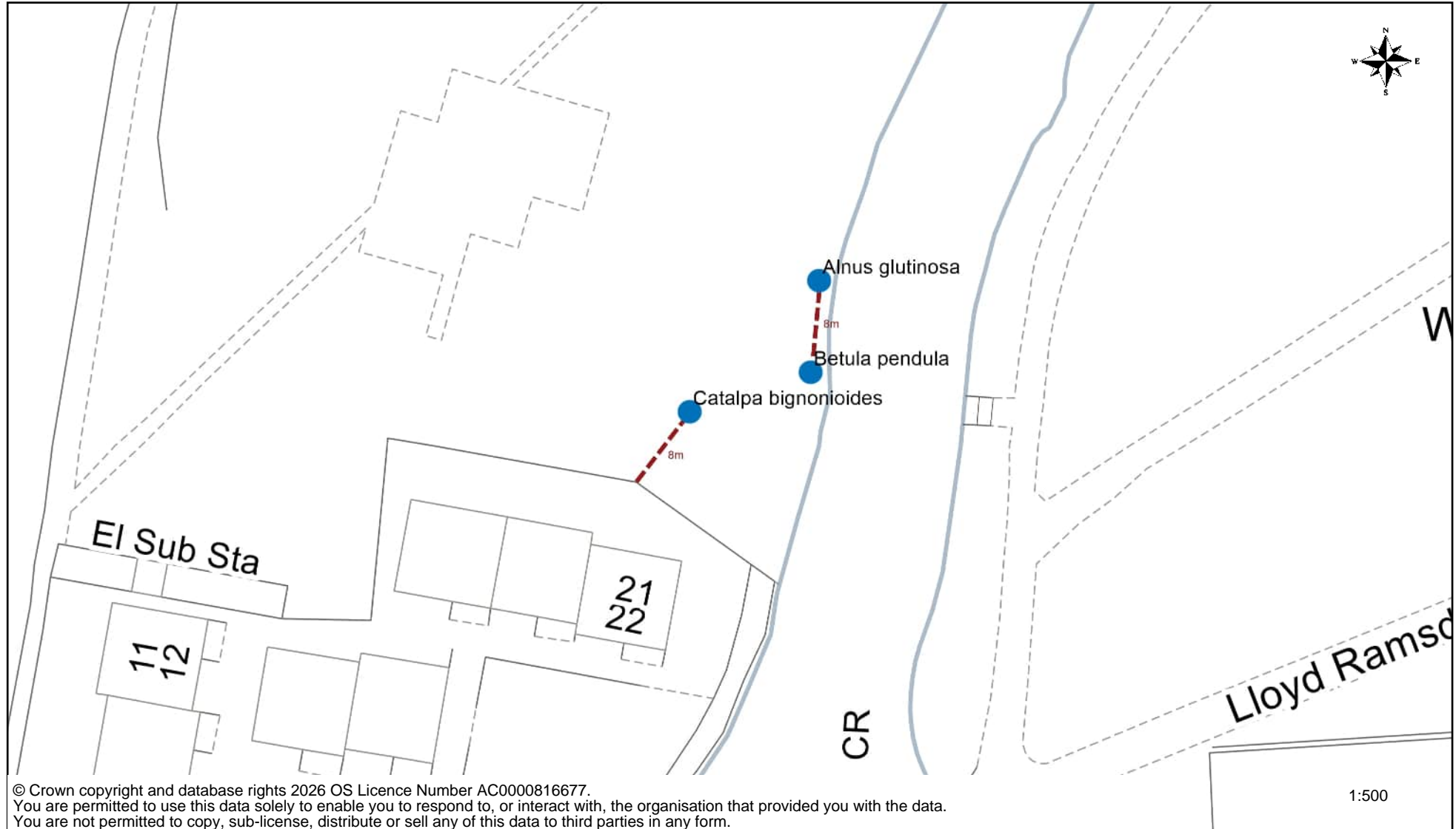


© Crown copyright and database rights 2026 OS Licence Number AC0000816677.
You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided you with the data.
You are not permitted to copy, sub-license, distribute or sell any of this data to third parties in any form.

Tree Planting Plan (2026/27) Wyndham Park (North), Grantham



SOUTH
KESTEVEN
DISTRICT
COUNCIL



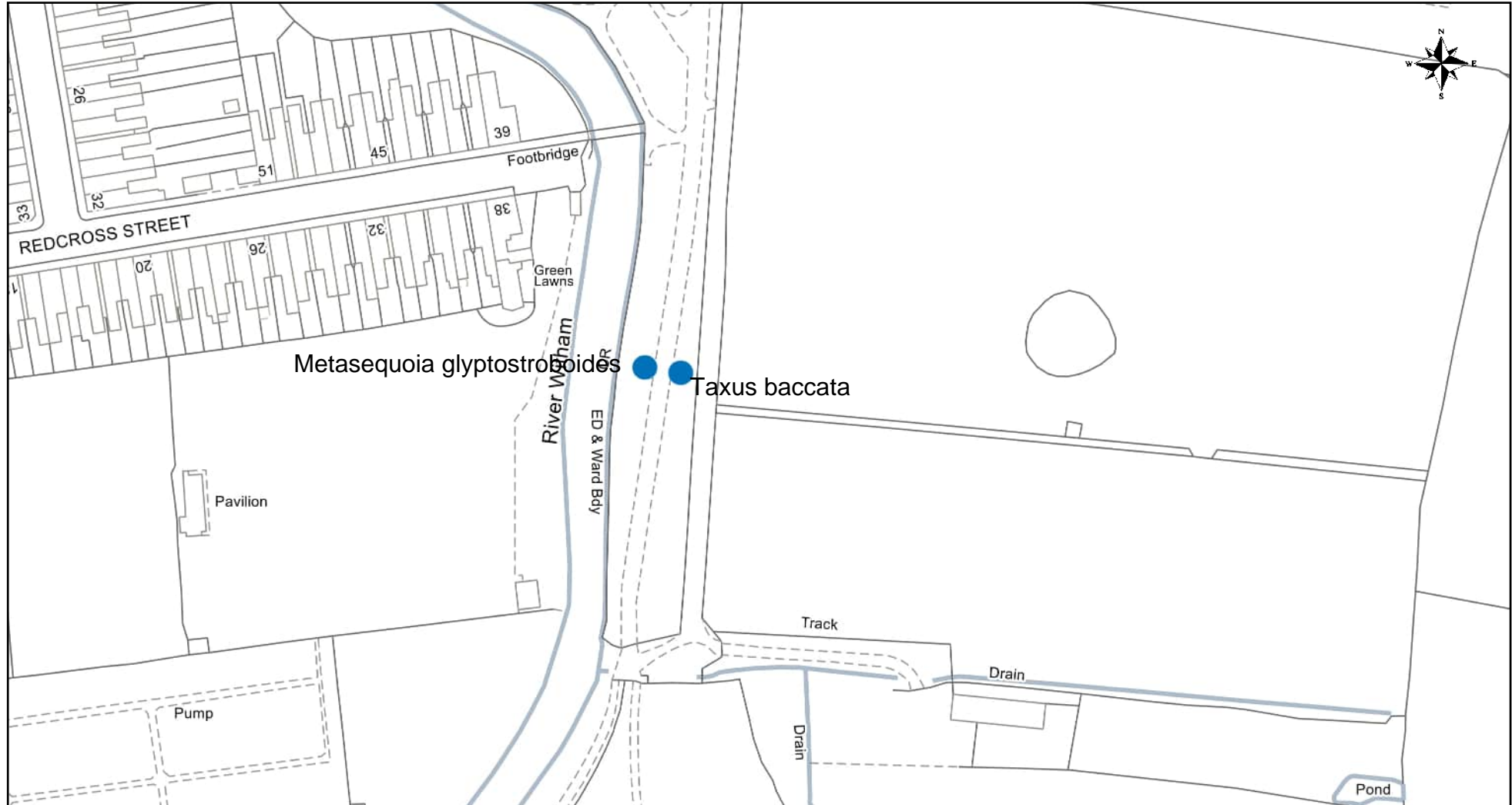
© Crown copyright and database rights 2026 OS Licence Number AC0000816677.
You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided you with the data.
You are not permitted to copy, sub-license, distribute or sell any of this data to third parties in any form.

1:500

Tree Planting Plan (2026/27) Wyndham Park (South), Grantham



SOUTH
KESTEVEN
DISTRICT
COUNCIL



26

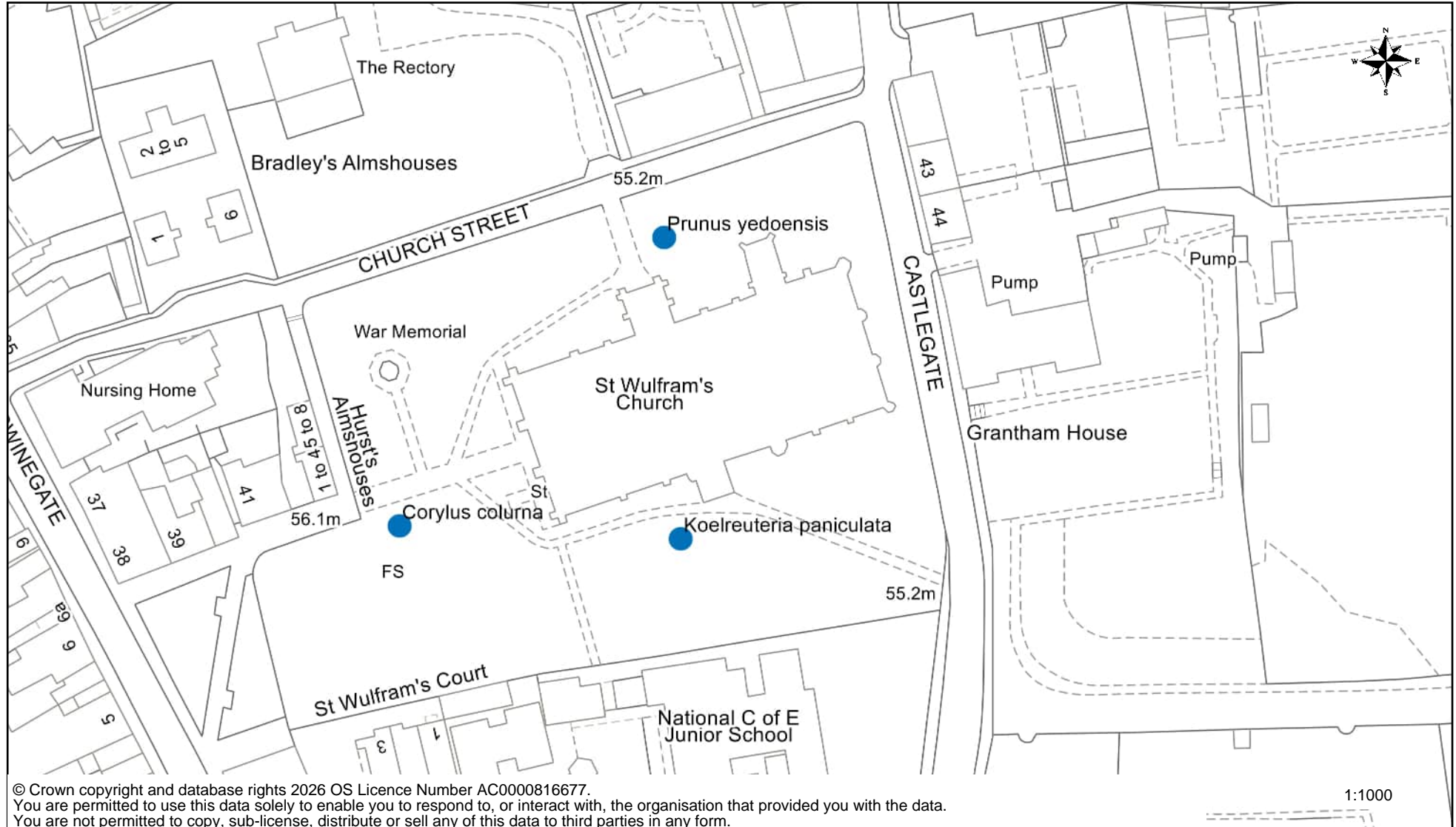
© Crown copyright and database rights 2026 OS Licence Number AC0000816677.
You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided you with the data.
You are not permitted to copy, sub-license, distribute or sell any of this data to third parties in any form.

1:1250

Tree Planting Plan (2026/27) St. Wulfram's Church, Grantham



SOUTH
KESTEVEN
DISTRICT
COUNCIL



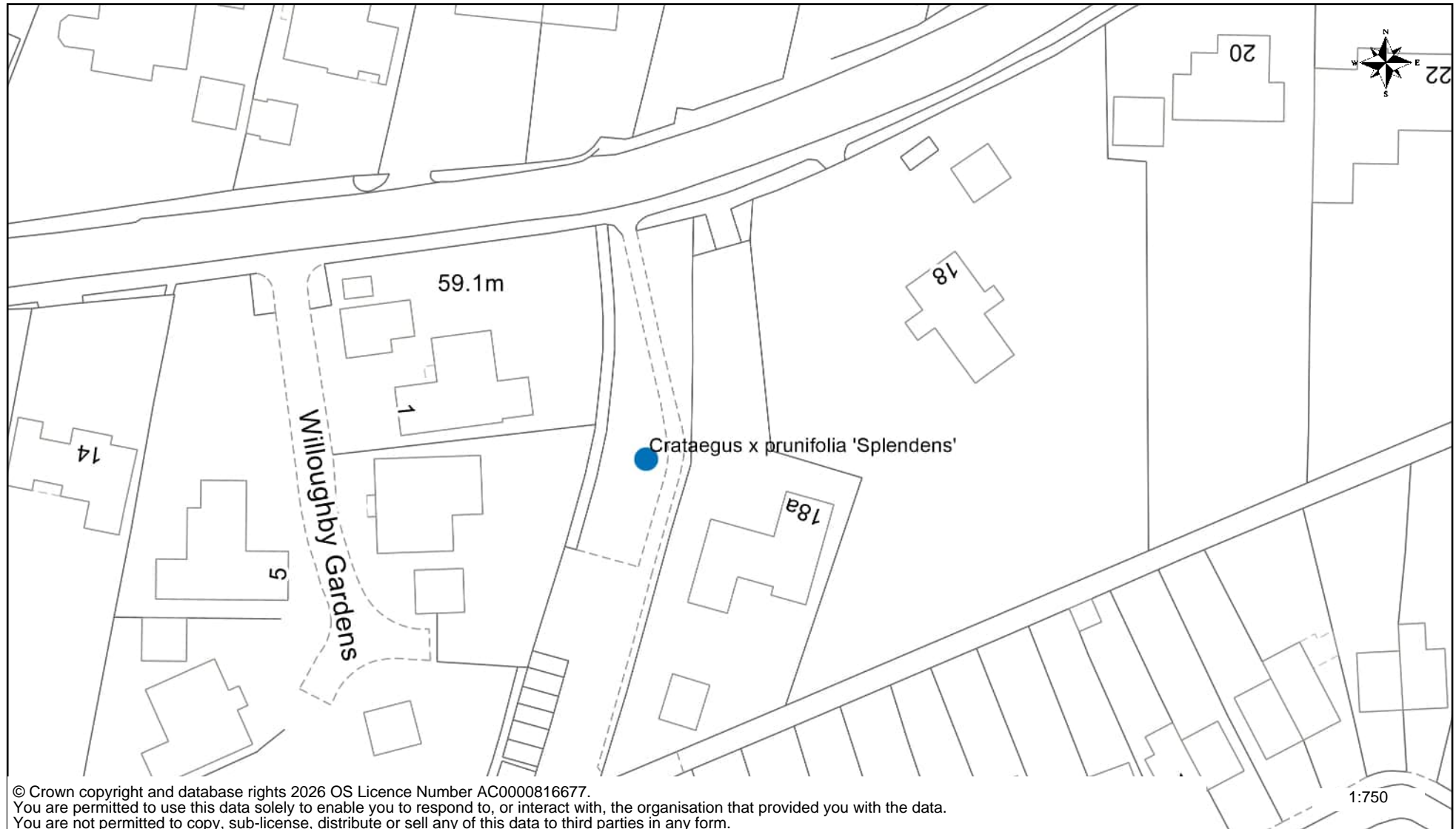
© Crown copyright and database rights 2026 OS Licence Number AC0000816677.
You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided you with the data.
You are not permitted to copy, sub-license, distribute or sell any of this data to third parties in any form.

Tree Planting Plan (2026/27)

Gorse Rise Garages, Grantham



SOUTH
KESTEVEN
DISTRICT
COUNCIL



© Crown copyright and database rights 2026 OS Licence Number AC0000816677.
You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided you with the data.
You are not permitted to copy, sub-license, distribute or sell any of this data to third parties in any form.

Tree Planting Plan (2026/27) Manners Street, Grantham



SOUTH
KESTEVEN
DISTRICT
COUNCIL

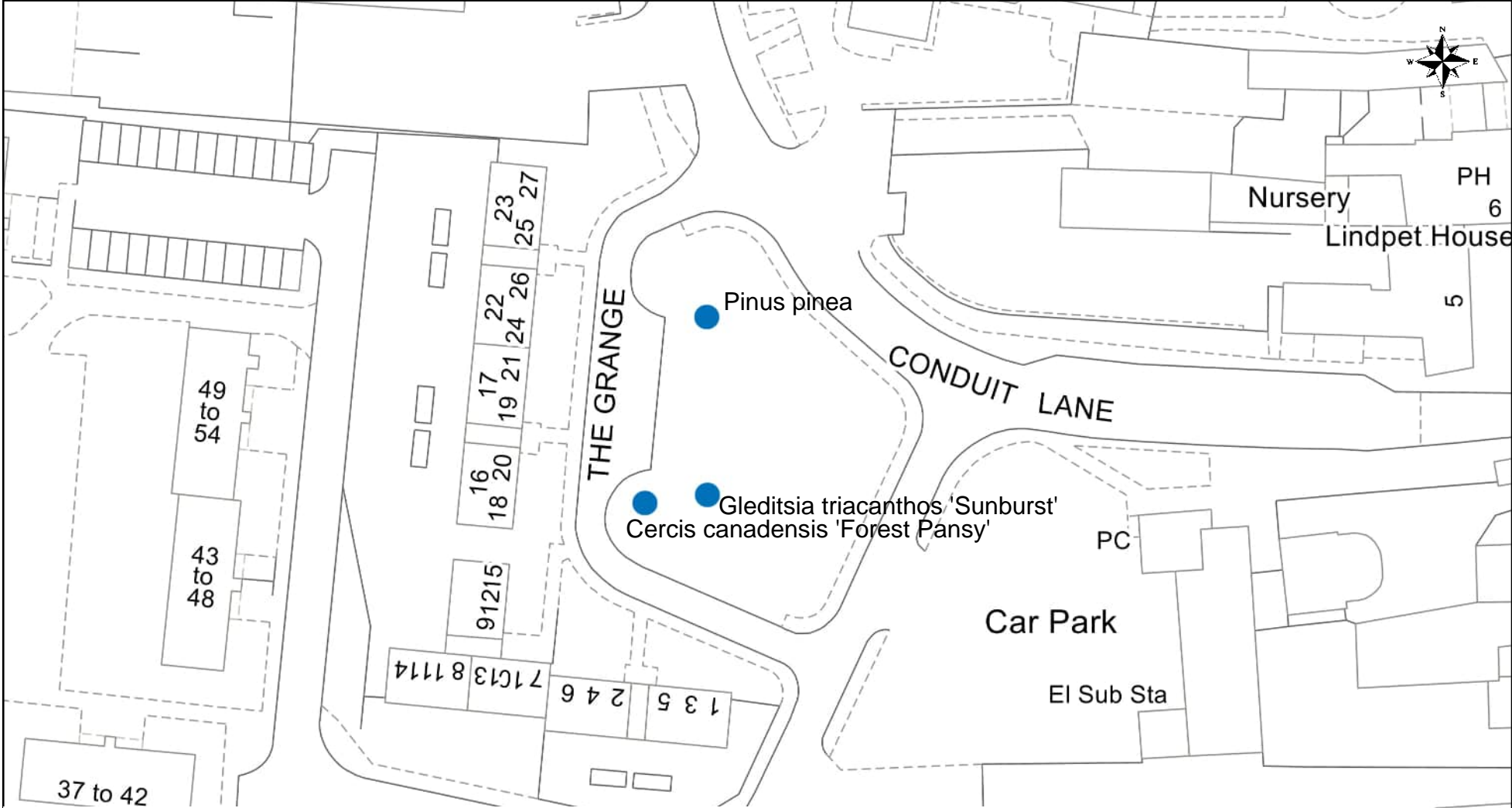


© Crown copyright and database rights 2026 OS Licence Number AC0000816677.
You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided you with the data.
You are not permitted to copy, sub-license, distribute or sell any of this data to third parties in any form.

Tree Planting Plan (2026/27) The Grange, Grantham



SOUTH
KESTEVEN
DISTRICT
COUNCIL



30

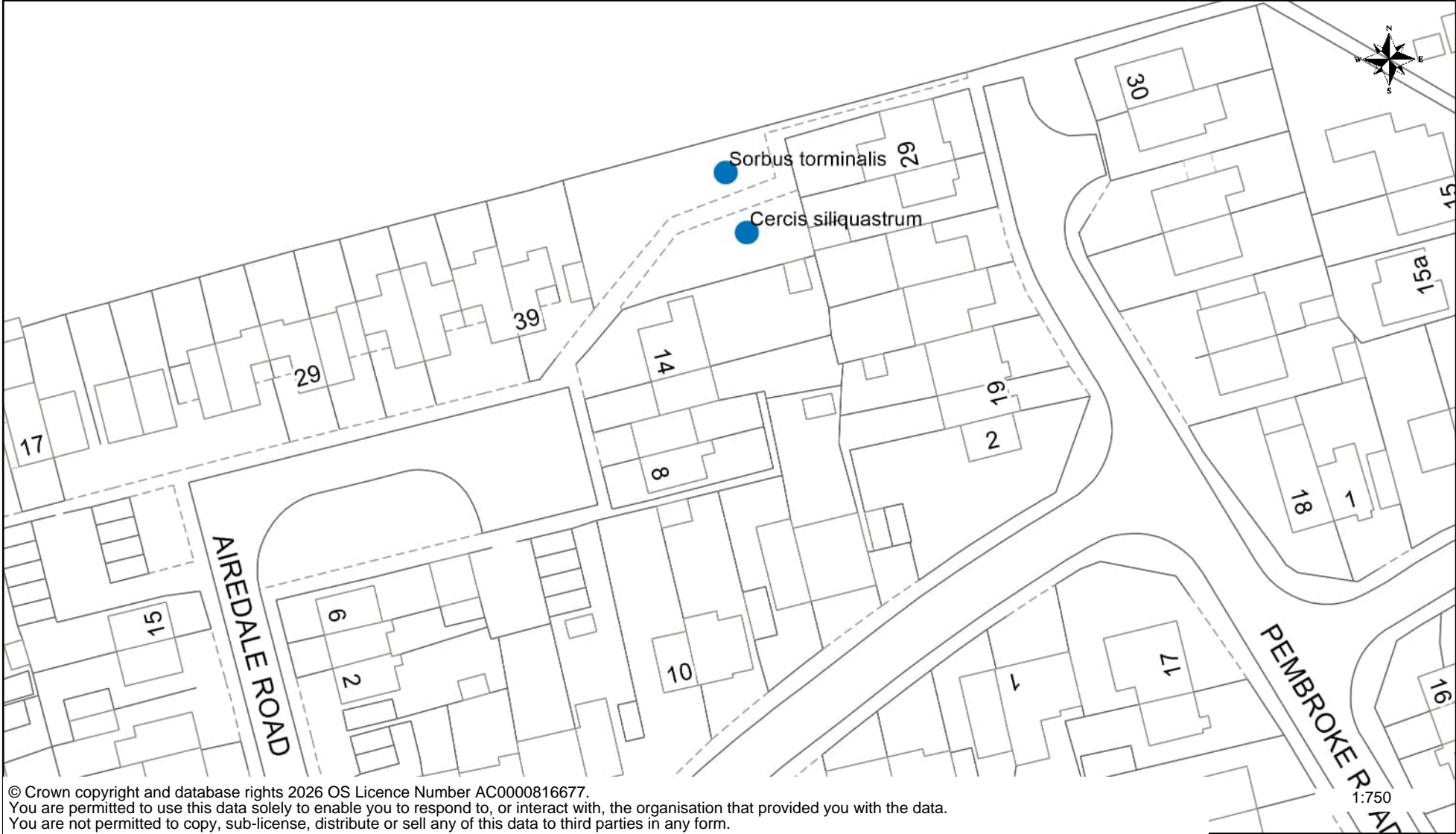
© Crown copyright and database rights 2026 OS Licence Number AC0000816677.
 You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided you with the data.
 You are not permitted to copy, sub-license, distribute or sell any of this data to third parties in any form.

1:750

Tree Planting Plan (2026/27) Airedale Road, Stamford



SOUTH
KESTEVEN
DISTRICT
COUNCIL



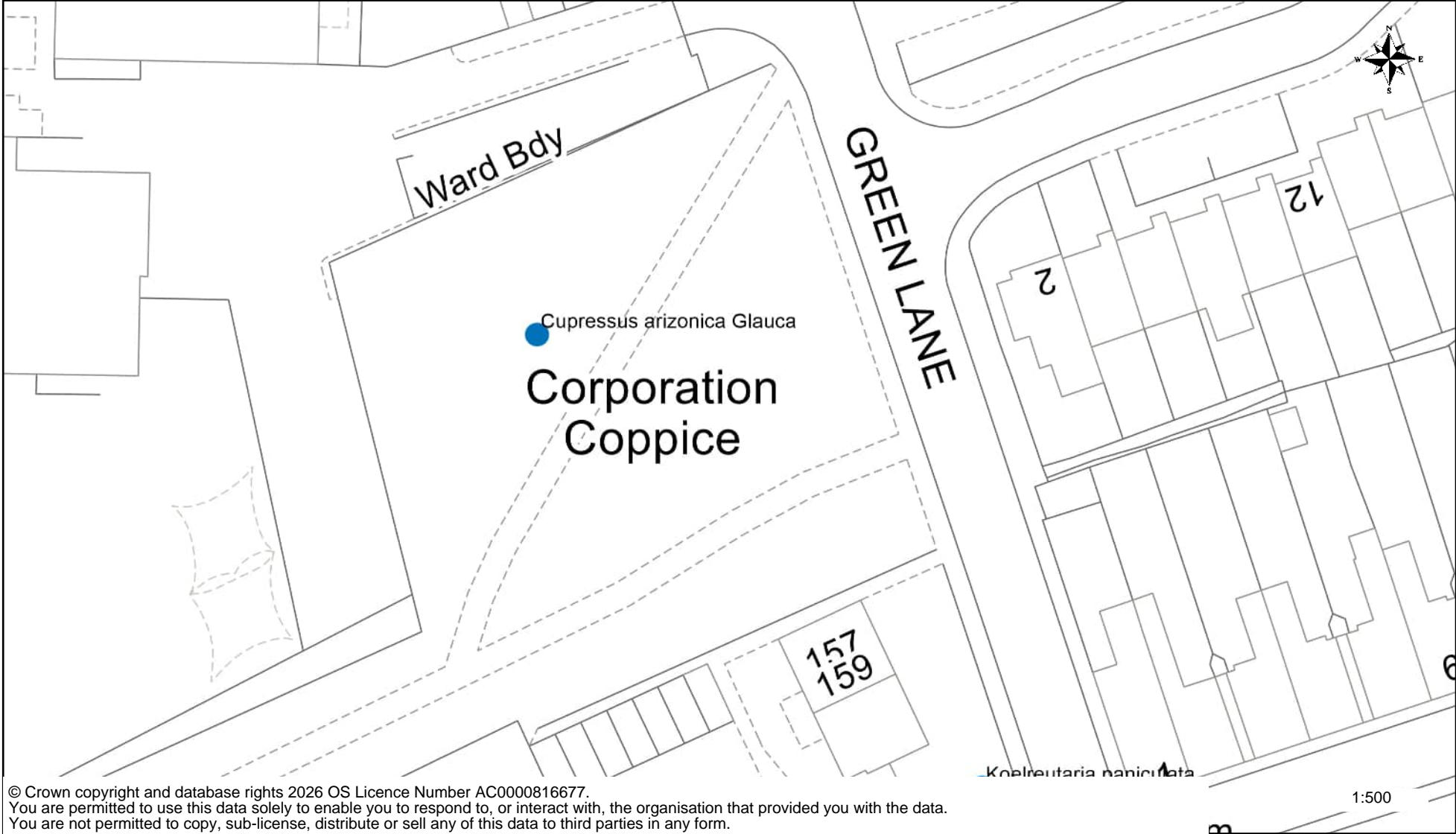
31

© Crown copyright and database rights 2026 OS Licence Number AC0000816677.
You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided you with the data.
You are not permitted to copy, sub-license, distribute or sell any of this data to third parties in any form.

Tree Planting Plan (2026/27) Corporation Coppice, Stamford



SOUTH
KESTEVEN
DISTRICT
COUNCIL



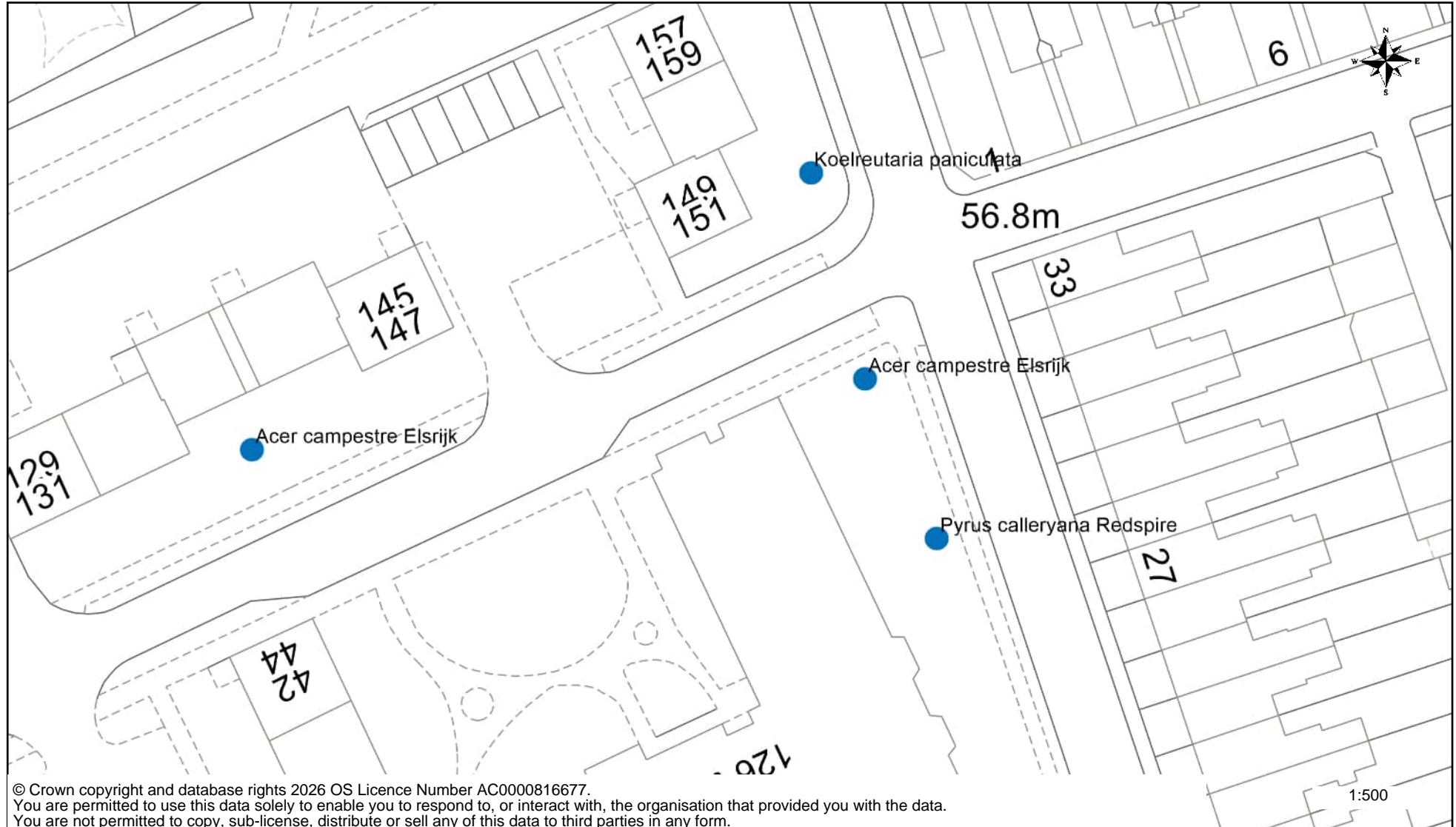
32

© Crown copyright and database rights 2026 OS Licence Number AC0000816677.
You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided you with the data.
You are not permitted to copy, sub-license, distribute or sell any of this data to third parties in any form.

Tree Planting Plan (2026/27) Kings Road/Essex Road, Stamford



SOUTH
KESTEVEN
DISTRICT
COUNCIL

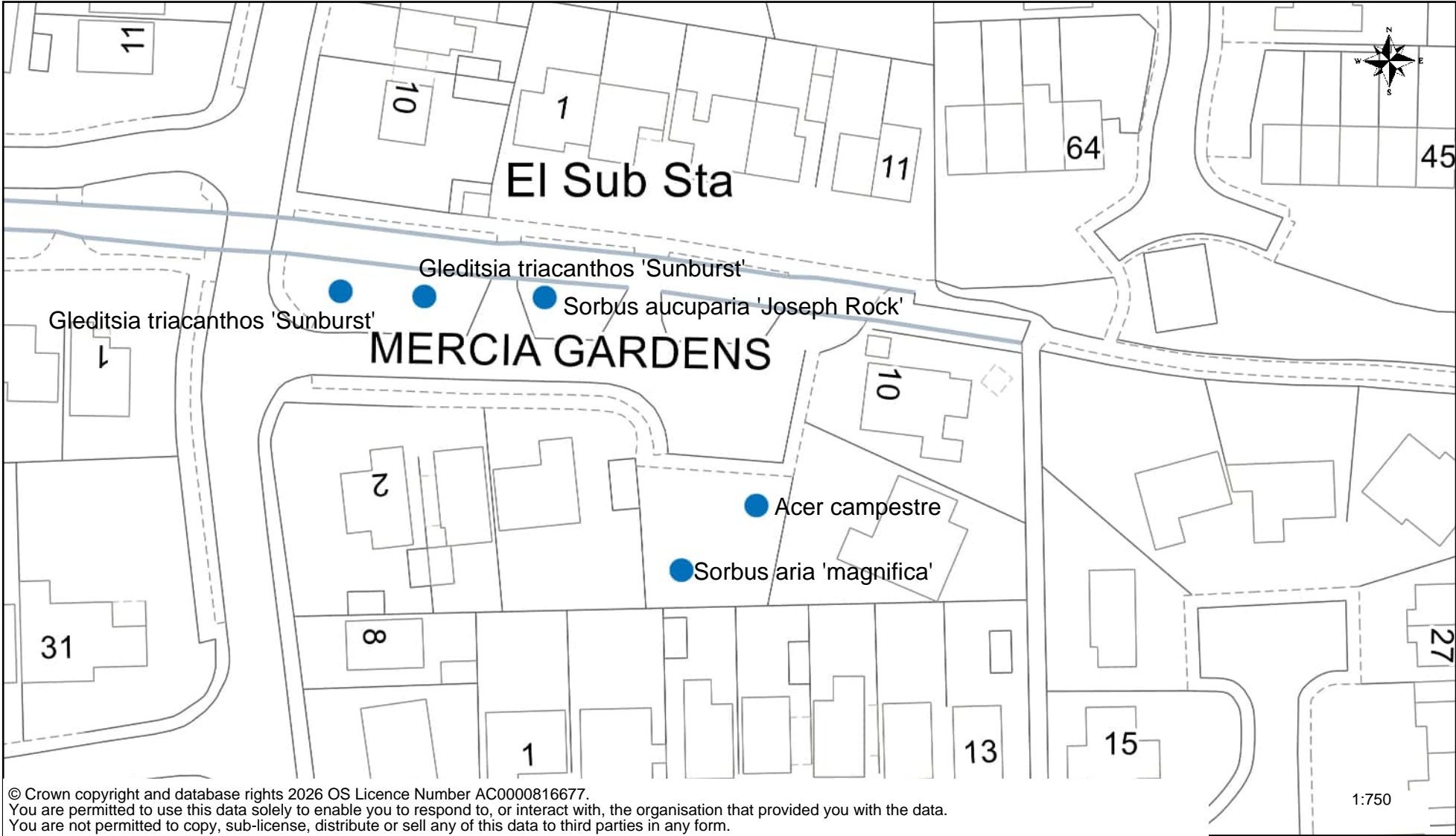


© Crown copyright and database rights 2026 OS Licence Number AC0000816677.
You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided you with the data.
You are not permitted to copy, sub-license, distribute or sell any of this data to third parties in any form.

Tree Planting Plan (2026/27) Mercia Gardens, Bourne



SOUTH
KESTEVEN
DISTRICT
COUNCIL



34

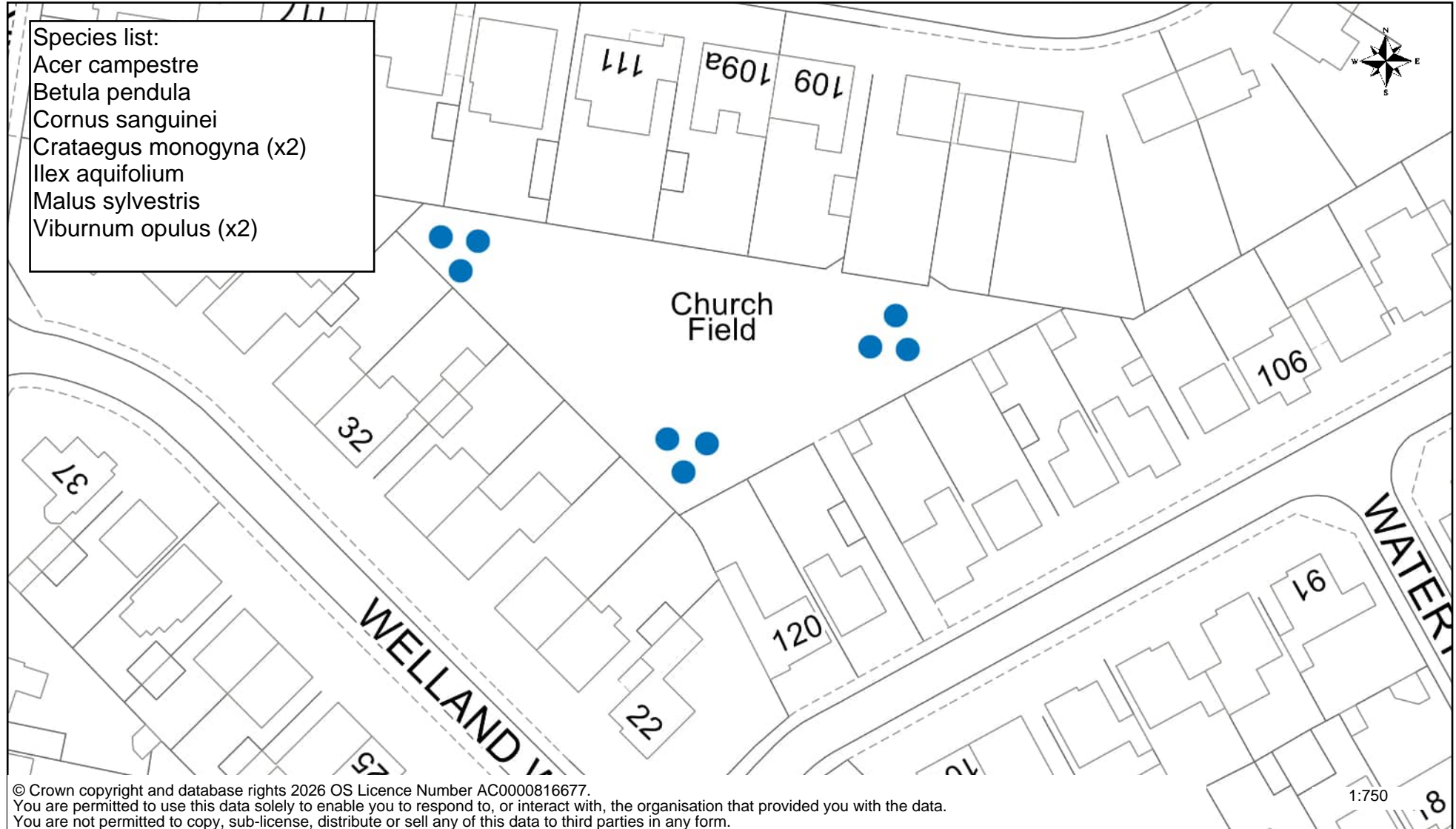
© Crown copyright and database rights 2026 OS Licence Number AC0000816677.
You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided you with the data.
You are not permitted to copy, sub-license, distribute or sell any of this data to third parties in any form.

Tree Planting Plan (2026/27) Church Field, Manor Way, Deeping St James



SOUTH
KESTEVEN
DISTRICT
COUNCIL

- Species list:
- Acer campestre
 - Betula pendula
 - Cornus sanguinei
 - Crataegus monogyna (x2)
 - Ilex aquifolium
 - Malus sylvestris
 - Viburnum opulus (x2)



35

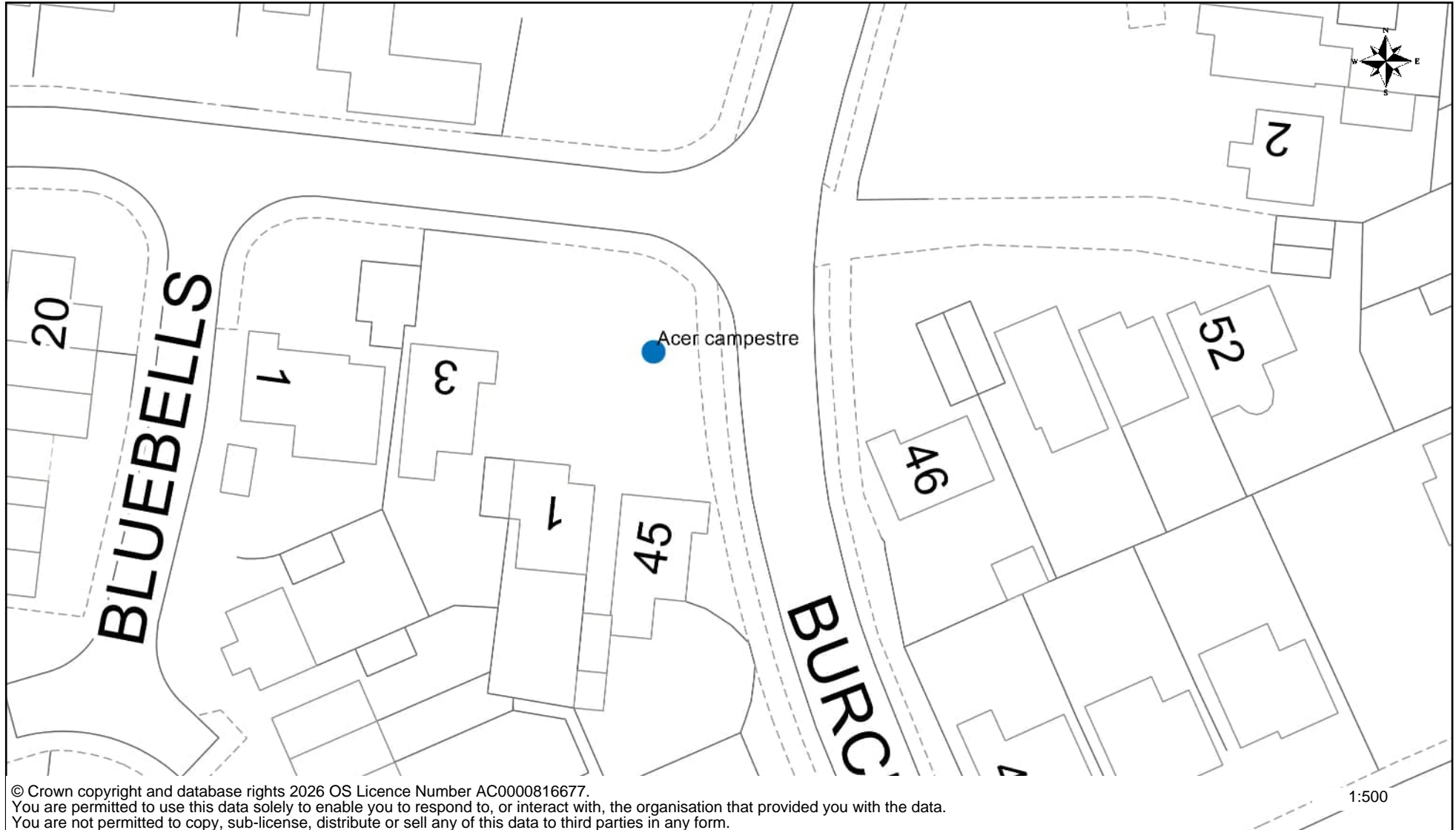
© Crown copyright and database rights 2026 OS Licence Number AC0000816677.
You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided you with the data.
You are not permitted to copy, sub-license, distribute or sell any of this data to third parties in any form.

1:750

Tree Planting Plan (2026/27) Marigolds/Burchnall Close, Deeping St James



SOUTH
KESTEVEN
DISTRICT
COUNCIL

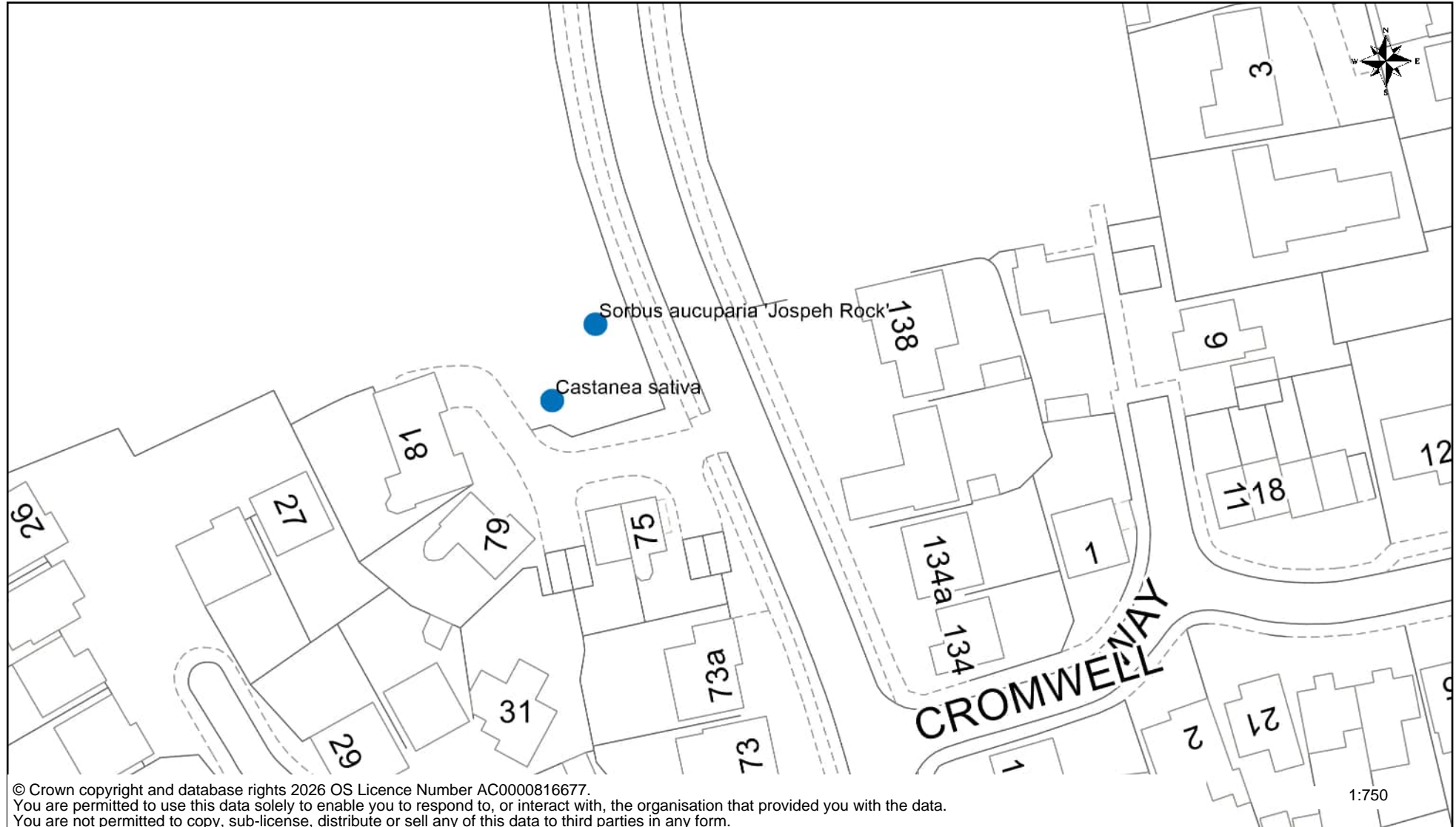


© Crown copyright and database rights 2026 OS Licence Number AC0000816677.
You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided you with the data.
You are not permitted to copy, sub-license, distribute or sell any of this data to third parties in any form.

Tree Planting Plan (2026/27) Tattershall Drive, Market Deeping



SOUTH
KESTEVEN
DISTRICT
COUNCIL

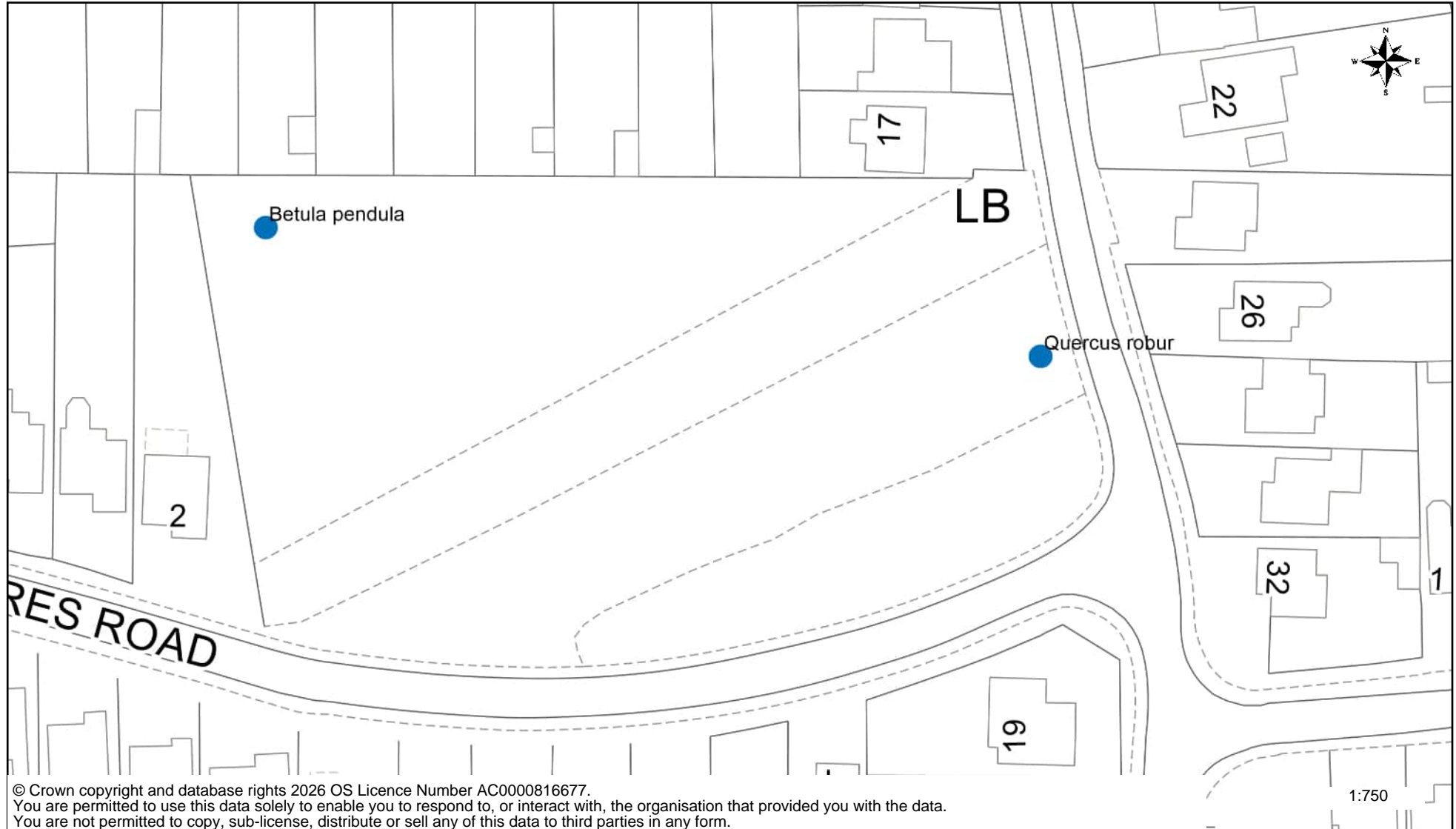


© Crown copyright and database rights 2026 OS Licence Number AC0000816677.
You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided you with the data.
You are not permitted to copy, sub-license, distribute or sell any of this data to third parties in any form.

Tree Planting Plan (2026/27) Reedings Road Amenity Area, Barrowby



SOUTH
KESTEVEN
DISTRICT
COUNCIL



38



SOUTH
KESTEVEN
DISTRICT
COUNCIL

Environment Overview & Scrutiny Committee

Tuesday 30th June 2026

Report of Councillor Philip Knowles,
Cabinet Member for Corporate
Governance and Licensing

Corporate Plan 2024-2027: Key Performance Indicators Report – End-Year (Q4) 2025/26

Report Author

Hannah Vivian, Performance & Project Officer

✉ Hannah.Vivian@southkesteven.gov.uk

Purpose of Report

To present the Council's performance against the Corporate Plan 2024-2027 Key Performance Indicators (KPIs) within the remit of this Committee for Quarter Four 2025/26.

Recommendations

That the Committee:

1. Notes and scrutinises the performance against the Corporate Plan Key Performance Indicators in relation to the delivery of the Corporate Plan 2024-2027.

Decision Information

Does the report contain any exempt or confidential information not for publication?	No
What are the relevant corporate priorities?	Sustainable South Kesteven
Which wards are impacted?	All

1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

Finance and Procurement

- 1.1 There are no significant financial implications arising from this report, which is for noting.

Completed by: David Scott, Assistant Director of Finance (Deputy s151 officer)

Legal and Governance

- 1.2 Regular monitoring of service area performance is to be welcomed and represents good governance. This report is for noting and there are no significant legal or governance implications arising from the report.

Completed by: James Welbourn, Democratic Services Manager

2. Background to the Report

- 2.1 The Corporate Plan 2024-2027 was adopted by Council on 25 January 2024. It was proposed actions, key performance indicators (KPIs) and targets would be developed by the relevant Member led Committees, which would retain oversight of the performance management arrangements at a strategic level.
- 2.2 The actions within the remit of this Committee with accompanying measures were presented to and agreed by the Committee on 19 March 2024.

3. Key Considerations

- 3.1 This report is the fourth of the reporting cycle and covers the period January to March 2026 (Quarter 4 2025/26).
- 3.2 Appendix A presents the overall performance against the eleven actions being presented in this session. Commentary by the responsible officer is provided for each action. Performance is summarised using a RAG system as follows:
- 3.3 Eleven of the actions are rated Green. These are actions which are on or above target as planned.
- 3.4 Zero actions are rated as Amber, these are those off target by less than 10% or where milestone achievement is delayed but with resolution in place to be achieved within a reasonable timeframe.
- 3.5 Zero actions are rated as Red. These are actions that are significantly below target.
- 3.6 The KPIs have been developed in close consultation with the relevant officers for each service. It is expected that the KPI suite will experience a degree of evolution over the corporate plan delivery period. This improvement will be prompted by the needs of decision makers and the Committees, and further consideration of how to best meet those needs by officers.

4. Other Options Considered

- 4.1 As Council has agreed the Committees will lead monitoring performance, there are no viable alternatives. An absence of performance arrangements would mean the delivery of the Corporate Plan is unmonitored and prevent continuous improvement. A purely internal KPI suite would prevent effective and transparent scrutiny and accountability.

5. Reasons for the Recommendations

- 5.1 This is a regular report where Members are invited to scrutinise and comment on performance.

6. Appendices

Appendix A – Corporate Plan 2024-2027 KPI Report: Environment Overview & Scrutiny Committee End-Year (Q4) 2025/26

This page is intentionally left blank

South Kesteven District Council - Appendix A – Corporate Plan 2024-27 KPI Report: Environment OSC End-Year (Q4) 2025/26

Corporate Plan 2024-27: KPI Summary Report 2025/26 – Environment Overview & Scrutiny Committee							
Index	Priority	Action	Owner	2025/26 Quarterly Overall Status			
				Q1	Q2	Q3	Q4
ENVIRO1	Sustainable South Kesteven	Deliver the Climate Change Action Strategy programme.	Sustainability & Climate Change Officer	On Target	On Target	On Target	On Target
ENVIRO2	Sustainable South Kesteven	Continue to reduce operational emissions to achieve the target of a 30% reduction on 2019 by 2030 and develop modelling to set a target of achieving Net Zero operations as soon as viable.	Sustainability & Climate Change Officer	On Target	On Target	On Target	On Target
ENVIRO3	Sustainable South Kesteven	Review and implement energy efficiency and renewable energy opportunities across the corporate estate, such as solar panels and EV chargers.	Sustainability & Climate Change Officer	On Target	Below Target	On Target	On Target
ENVIRO7	Sustainable South Kesteven	Adopt a Tree and Woodland Strategy and deliver the accompanying action plan.	Sustainability & Climate Change Officer	On Target	On Target	On Target	On Target
ENVIRO8	Sustainable South Kesteven	Ensure that biodiversity net gain is embedded through corporate projects and operations	Sustainability & Climate Change Officer	On Target	On Target	On Target	On Target
ENVIRO9	Sustainable South Kesteven	Continue to tackle waste related crimes, including fly tipping with support from the Environmental Crime Partnership	Head of Service (Public Protection)	Below Target	Below Target	On Target	On Target
ENVIRO11	Sustainable South Kesteven	Develop and implement an effective process for the collection of food waste. (Food waste collection mandatory from 31st March 2026)	Head of Waste Management & Market Services	N/A	N/A	N/A	COMPLETED
ENVIRO12	Sustainable South Kesteven	Deliver a range of schemes to improve the recycling rate.	Head of Waste Management & Market Services	On Target	On Target	On Target	COMPLETED
ENVIRO13	Sustainable South Kesteven	Manage the construction and transition to a new depot, that is fit for purpose, and explore options for the old depot	Head of Service (Property and ICT)	On Target	Below Target	On Target	COMPLETED
ENVIRO14	Sustainable South Kesteven	Develop and deliver the Fleet Management strategy and accompanying action plan.	Head of Waste Management & Market Services	On Target	On Target	On Target	On Target
ENVIRO15	Sustainable South Kesteven	Review and implement energy efficiency and renewable energy opportunities within private properties in the district.	Sustainability & Climate Change Officer	N/A	On Target	On Target	On Target

South Kesteven District Council - Appendix A – Corporate Plan 2024-27 KPI Report: Environment OSC End-Year (Q4) 2025/26

Corporate Plan 2024-27: KPI Summary Report Q4 2025/26 – Environment Overview & Scrutiny Committee							
Index	Priority	Action	Owner	Target/s	Q4 Value	Q4 Status	Manager Commentary
ENVIRO1	Sustainable South Kesteven	Deliver the Climate Change Action Strategy programme.	Sustainability & Climate Change Officer	Development & Approval of Action Plan	Climate Action Plan adopted	On Target	Climate Action Plan presented to Environment OSC on 10 November 2025. The final Climate Action Plan was approved by Cabinet in March 2026. KPIs are in development for the Plan.
ENVIRO2	Sustainable South Kesteven	Continue to reduce operational emissions to achieve the target of a 30% reduction on 2019 by 2030 and develop modelling to set a target of achieving Net Zero operations as soon as viable.	Sustainability & Climate Change Officer	Reduction in SKDC carbon emissions.	A reduction of 29.24% was reported for the 2024/25 year.	On Target	A downward trend in emissions can be observed since the carbon baseline of 2018/19. SKDC is on track to meet the target of reduction of at least 30% by 2030. Emission reporting has a one year lag. 2024/25 saw a reduction of 29.24% that was reported in 2025/26. It is anticipated that the 2030 emissions target will have been achieved in 2025/26, to be confirmed and reported in 2026/27. This is due in part to the reduction in energy use from specific projects, including the upgrade of SKDC owned streetlights to LED and investment in leisure centres including LED lighting upgrades, installation of pool covers, and installation of additional solar PV on key buildings. The SALIX funded decarbonisation project at Grantham Meres leisure centre was completed in March 2026 and will deliver a significant carbon reduction for the 2026/27 year onwards.
ENVIRO3	Sustainable South Kesteven	Review and implement energy efficiency and renewable energy opportunities across the corporate estate, such as solar panels and EV chargers.	Sustainability & Climate Change Officer	Charging Point Utilisation Percentage (15%)	18.32%	On Target	Usage of chargers is steadily increasing, particularly in Stamford. As part of the new Stamford, Cattlemarket car park project four new chargers were installed in Q2 2025/26. The newly installed chargers at Stamford Cattlemarket have a strong uptake, with reasonable use of other chargers throughout the district.

South Kesteven District Council - Appendix A – Corporate Plan 2024-27 KPI Report: Environment OSC End-Year (Q4) 2025/26

Index	Priority	Action	Owner	Target/s	Q4 Value	Q4 Status	Manager Commentary
ENVIRO7	Sustainable South Kesteven	Adopt a Tree and Woodland Strategy and deliver the accompanying action plan.	Sustainability & Climate Change Officer	% delivery of actions included in the Tree and Woodlands Action Plan	See commentary	On Target	A number of Tree Management Policies, outlining how the Council will manage trees under our management, were approved by Cabinet in January 2026. 139 trees were planted in the winter 2025/26 planting season, including a number provided via Lincolnshire County Council, as well as 30 metres of new hedging.
ENVIRO8	Sustainable South Kesteven	Ensure that biodiversity net gain is embedded through corporate projects and operations	Sustainability & Climate Change Officer	Develop and deliver a Biodiversity Action Plan.	Biodiversity Action Plan adopted	On Target	The Biodiversity Action Plan was presented to Environment OSC in November 2025 and adopted by Cabinet in March 2026.
ENVIRO9	Sustainable South Kesteven	Continue to tackle waste related crimes, including fly tipping with support from the Environmental Crime Partnership	Head of Service (Public Protection)	Number of enforcement actions undertaken when evidence of an offence is available.	No. of fly tips with evidence in Q4 is 34. Of those investigations 13 Community Protection Warning Notices were issued and 6 Fixed Penalty Notices were issued.	On Target	<p>A new environmental crime process and mechanism for data capture has been embedded. In 2025/26, the cumulative number of fly tipping incidents where evidence has been found is 90. Over that period there have been 47 positive enforcement outcomes. Open investigations are continuing and some cases are being prepared for prosecution.</p> <p>It is important to note that an investigation can take a considerable amount of time. Further while evidence is obtained from fly tips it does not always lead to the perpetrator, which would mean the case would not have a positive outcome in terms of enforcement action.</p> <p>The Environmental Crime Partnership was shortlisted for a national award at the LGC Awards 2026</p>

South Kesteven District Council - Appendix A – Corporate Plan 2024-27 KPI Report: Environment OSC End-Year (Q4) 2025/26

Index	Priority	Action	Owner	Target/s	Q4 Value	Q4 Status	Manager Commentary
ENVIRO11	Sustainable South Kesteven	Develop and implement an effective process for the collection of food waste. (Food waste collection mandatory from 31st March 2026)	Head of Waste Management & Market Services	Work with relevant stakeholders to establish a project group and Action Plan for implementation	Food Waste Collection successfully implemented	COMPLETED	Mandatory weekly food waste collections commenced on 13 April 2026. Over the first five weeks of collection a total of 452,333 kg of food waste has been collected. Average presentation across the first five weeks is 65.2%. Presentation has steadily risen from 57.2% in the first week of the scheme, to 67.9% in the week commencing 11 May 2026.
ENVIRO12	Sustainable South Kesteven	Deliver a range of schemes to improve the recycling rate.	Head of Waste Management & Market Services	Domestic waste recycled per household (55 KG)	65kg	COMPLETED	The introduction of twin stream recycling in February 2024 and the contamination reduction campaign have resulted in improved recycling quality across the district. The Department for Environment, Food & Rural Affairs (DEFRA) released local authority waste statistics for 2024/25 on 31 March 2026. The contamination rate for South Kesteven DC in 2024/25 was 8.94%, in line with the Lincolnshire median of 8.32% and below the Lincolnshire average of 10.05%. The garden waste collection service customer base fluctuates but the income remains within budgeted levels.
				Increase uptake of the garden waste recycling service. (Target 1% growth)	-3%	Below Target	
				% of non-recyclable materials in the recycling stream. (15%)	We do not currently have this information due to an Lincolnshire County Council reporting delay.	N/A	
ENVIRO13	Sustainable South Kesteven	Manage the construction and transition to a new depot, that is fit for purpose, and explore options for the old depot	Head of Service (Property and ICT)	Construction Completion (November 2025)	The Depot Project is now complete.	COMPLETED	The new waste depot at Turnpike Close went live in December 2025. Over 290 council staff involved in waste collections, health & safety, street cleaning, park maintenance and housing repair are based at the site. The former Turnpike repairs building has been assigned to a new tenant and the former Mowbeck Way buildings are currently being marketed for lease.

South Kesteven District Council - Appendix A – Corporate Plan 2024-27 KPI Report: Environment OSC End-Year (Q4) 2025/26

Index	Priority	Action	Owner	Target/s	Q4 Value	Q4 Status	Manager Commentary
ENVIRO14	Sustainable South Kesteven	Develop and deliver the Fleet Management strategy and accompanying action plan.	Head of Waste Management & Market Services	Develop and adopt Strategy	Overall, progress is steady and we expect to meet the targets set within the strategy.	On Target	The Green Fleet Strategy 2025-28 Action Plan was adopted in November 2025. Since then, progress has been made on the actions. A Transport User Group, comprising service leads from across the Council, has been established to support the Fleet Strategy. In addition, a Fleet Dashboard has been created to review vehicle utilisation, and a training plan and content have been developed for employees who drive Council vehicles.
ENVIRO15	Sustainable South Kesteven	Review and implement energy efficiency and renewable energy opportunities within private properties in the district.	Sustainability & Climate Change Officer	Number of properties improved	2 properties were upgraded in SKDC for Y1 of the scheme, a smaller funding allocation being provided for the first year. Across the consortium of 4 districts, over 500 properties have applied to the scheme, compared to expected delivery of 330 properties for Y2 and Y3 of the scheme.	On Target	Overall, 214 properties were upgraded using HUG2 funding across the Lincolnshire partnership, including 40 from South Kesteven. In total, 496 energy efficiency measures were installed in properties, resulting in a total annual carbon emissions saving of 1,721 tonnes, and an annual energy saving for residents of £854.33. Mobilisation has commenced for the follow on scheme, Warm Homes Local Grant, with 2 properties upgraded in SKDC for Year 1 of the scheme. 15 properties were upgraded across the Lincolnshire consortium. Delivery is expected to significantly ramp up in Year 2. Across the consortium of 4 districts, over 500 properties have applied to the scheme, compared to expected delivery of 330 properties for Year 2 and Year 3 of the scheme.

This page is intentionally left blank



**SOUTH
KESTEVEN
DISTRICT
COUNCIL**

Environment Overview and Scrutiny Committee


Tuesday, 30 June 2026

Report of Councillor Rhys Baker
Cabinet Member for Environment and
Waste

Refuse and Recycling Operational Policy Update

Report Author

Kay Boasman, Head of Waste Management and Market Services

 kayleigh.boasman@southkesteven.gov.uk

Purpose of Report

To provide Committee with an update on changes to the Refuse and Recycling Operational Policy. The updates include changes to round start times and Bank Holiday working. Under the Environment Act 2021, South Kesteven District Council (SKDC) is required to improve the efficiency and effectiveness of their waste collection services, and the changes suggested within this report support the improvement of the service.

Recommendations

The Committee is asked to:

- 1. Review and provide comments on the updated version of the Refuse and Recycling Operational Policy.**
- 2. Recommend the updated Refuse and Recycling Operational Policy to Cabinet.**

Decision Information

Does the report contain any exempt or confidential information not for publication?	No
What are the relevant corporate priorities?	Sustainable South Kesteven Effective council
Which wards are impacted?	All Wards

1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

Finance and Procurement

- 1.1 The updates to the Policy are within existing financial resources and therefore there are no financial implications arising from the report.

Completed by: Richard Wyles, Deputy Chief Executive and s151 Officer

Legal and Governance

- 1.2 Environment Overview and Scrutiny Committee are asked to review this report and consider recommending it to Cabinet. Relevant legislation is referenced throughout the report.

Completed by: James Welbourn, Democratic Services Manager

Human Resources

- 1.3 The proposals set out in this report have potential to impact employees' working arrangements and working patterns. Formal consultation with affected employees and Trade Unions will take place if Members support the proposals. This will ensure Trade Unions and colleagues are given full opportunity to provide feedback and that any views are fully considered before final decisions are made and changes are implemented.

Completed by: Fran Beckitt (Head of HR)

Climate Change

- 1.4 The proposed changes to earlier start times offer the potential to further rationalise vehicle mileage and associated fuel consumption, as well as the potential to reduce congestion at the morning peak hour.

- 1.5 Additionally, the ability to commence collections earlier will be beneficial to crews during periods of hotter weather.

Completed by: Serena Brown, Sustainability and Climate Change Manager

2. Background to the Report

- 2.1. The Refuse and Recycling Operational Policy document provides the residents of SKDC with an outline of the services provided and helps to manage their expectations regarding service delivery. Furthermore, it acts as a guide to decision-makers on how to handle issues and ensures that any problems are dealt with fairly and transparently.
- 2.2. The current Refuse and Recycling Operational Policy was last updated in February 2026 to include food waste recycling collections. This latest updated draft version includes changes to round start times to reflect the longer length of rounds since the restructure in 2025 together with alternative proposals with respect to collections during Bank Holiday periods. *The proposed changes are highlighted in yellow in Appendix 1 for ease of identification.*

Round Start Times (Refuse and Recycling Operational Policy: Section 1.4)

- 2.3. The current Refuse and Recycling Operational Policy indicates a start time of 07:30am for collections. However, since the rounds were restructured in late 2025, each round can have around two more hours work to cover on residual collection weeks. Due to this increased workload, crews are regularly missing the deadline for final tipping at the Waste Transfer Station (WTS). Discussions with Lincolnshire County Council have been productive and they have agreed to open the WTS for an additional thirty minutes. This change will not mitigate the entire issue and to address this, SKDC have agreed to explore moving the collection start time forward by 30 minutes to 07:00am.
- 2.4. Furthermore, additional reasons which support the introduction of an earlier collection time include:
 - During severe hot weather periods it is common practice within the waste industry to bring collections forward during these periods of intense heat.
 - The current start time of 07:30am means that the waste crews experience the commencement of rush hour traffic and if there are accidents/incidents on the A1 then this can cause severe delays which can result in unfinished rounds. Deploying earlier would mitigate against the impact of these traffic incidents can have on deployment, especially now that the crews deploy from the new depot site which is located very close to the A1.
- 2.5. To support the change, a comprehensive communications campaign would be undertaken, and residents would be encouraged to place their bin out for collection the night before collection is due (if this is possible).

Bank Holiday Working (Refuse and Recycling Operational Policy – Section 2.8)

- 2.6. This report seeks to change Bank Holiday working with a commencement date of Easter 2027. The following Bank Holidays will be impacted:
- Easter Monday,
 - Early May Bank Holiday,
 - Spring Bank Holiday, and
 - Summer Bank Holiday.
- 2.7. Currently, collections which fall in the week of one of these Bank Holidays are pushed back by one day and so every resident experiences a change in collection day.
- 2.8. Collections which are scheduled for Fridays are moved to the Saturday. However, it is becoming increasingly difficult to fully staff up a Saturday as it requires volunteers. Therefore, the service regularly runs without a full set of vehicles, and this can result in missed bins. Alongside the inconvenience this causes, it also results in additional work and overtime as the team try to empty the missed bins.
- 2.9. To address this issue, it is recommended that the collections which fall on the Bank Holidays outlined in Section 2.8. take place on the scheduled collection day. Staff would be paid at the same overtime rate as they are for the Saturdays, however, these days would be included within their contract and therefore the risk of service failure would be reduced.
- 2.10. Informal consultation has been undertaken with the team and there is support for this change. However, formal consultation cannot be undertaken until this change is given consideration through the governance process. If this change is agreed, the full HR process will be followed before the suggested changes are taken further.

3. Key Considerations

- 3.1. These changes have been proposed to ensure the services delivered by the Waste Team provide the best possible service standards for residents. They will increase the efficiency and effectiveness of the service.
- 3.2. The change in start time will ensure more consistent collections. It will also ensure that waste is not stored on vehicles in the depot yard overnight, which is a breach of health and safety regulations.
- 3.3. The variations to Bank Holiday working will reduce the impact of Bank Holiday collection changes on residents and will reduce missed bin numbers. It will lessen

the complexity of the collection schedule for residents, resulting in a more consistent collection schedule.

- 3.4. If approved, the changes will be communicated to residents via social media, press releases and SKDC's website. A full Communications Plan will be implemented to ensure maximum effectiveness.

4. Other Options Considered

- 4.1. The alternative option considered is to do nothing and leave the Refuse and Recycling Operational Policy as it currently stands and not make the suggested changes to start times and Bank Holiday working.
- 4.2. This option would not enable the Waste Team to improve the efficiency and effectiveness of the Waste Service which is a key requirement under the Environment Act 2021.

5. Reasons for the Recommendations

- 5.1. This report proposes amendments to the Refuse and Recycling Operational Policy which will impact all residents, and therefore the report recommends that Committee:
 - Review and provide comments on the updated version of the Refuse and Recycling Operational Policy, and
 - Recommend the updated Refuse and Recycling Operational Policy to Cabinet.
- 5.2. These changes have been proposed to ensure the services delivered by the Waste Team provide the best possible service standards for residents. They will increase the efficiency and effectiveness of the service.
- 5.3. The change in start time will ensure more consistent collections. It will also ensure that waste is not stored on vehicles in the depot yard overnight, which is a breach of health and safety regulations.
- 5.4. The variations to Bank Holiday working will reduce the impact of Bank Holiday collection changes on residents and will reduce missed bin numbers. It will lessen the complexity of the collection schedule for residents, resulting in a more consistent collection schedule.

6. Appendices

- 6.1. Appendix 1 – Updated Draft Refuse and Recycling Operational Policy



Refuse and Recycling Operational Policy V3

DRAFT

Version	Reason
1	Draft Changes KB/RP October 2024
2	Draft Changes KB/RP January 2026
3	Draft Changes KB/RW June 2026

	Page
Introduction	3
Part 1 – Waste Collection	
1 Presentation of Kerbside Waste – Residents’ Responsibilities	4
2 Presentation of Kerbside Waste – The Council’s Responsibilities	5
3 Kerbside Waste Collection Services	5
4 Side Waste	7
5 Flats and Communal Bin Stores	8
6 Sack Collections	9
7 Garden Waste Collection – Green Bin	10
8 New, Additional and Replacement Receptacles	10
9 Assisted Collection	11
10 Missed Bin/Sack Collections	12
11 Additional Capacity for Large families	15
12 Bulky Household Waste Collection	15
13 Battery Collections	16
14 Medical and Clinical Waste	16
15 Commercial / Trade Waste Collection	17
Part 2 – Education and Enforcement	
16 Education	18
17 Enforcement	19
18 Appeals against a notice	20
19 Payment of a fixed penalty	20
20 Continued non-compliance	20

Introduction

South Kesteven District Council's Refuse and Recycling Policy aims to ensure that waste and recycling services operate effectively and efficiently.

Under the Environmental Protection Act 1990, South Kesteven District Council is a Waste Collection Authority, and as such, has a statutory duty to collect household waste from all domestic properties within its administrative area. The Council has specific powers to specify:

- Where the receptacle(s) must be placed for the purpose of collection and emptying,
- The materials or items which may or may not be placed within the receptacle(s), and
- The size and type of the collection receptacle(s).

The council acknowledges the environmental and community impact of not following proper waste collection practices. Failing to comply can lower recycling rates and leave waste uncollected, which may attract pests, pose health hazards, and create other nuisances.

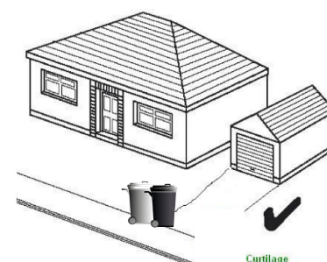
When residents do not comply with the Council's requirements, a proportionate response will be applied in line with the Council's Enforcement Policy. In line with the Section 46 notification, this could involve issuing a fixed penalty notice, taking other legal action, or suspending the collection service which can include removal of waste receptacle.

The council is committed to maintaining a clean, healthy environment and addressing climate change as part of its 'Sustainable South Kesteven' corporate plan. It aligns with the Lincolnshire Waste Partnership's strategic vision: "to pursue the best environmental solutions by providing innovative, customer-focused waste management that delivers value for money for Lincolnshire."

Part 1 – Waste Collection

1 Presentation of Kerbside Waste – Residents' Responsibilities

- 1.1 Householders are responsible for the contents of their waste receptacles until they are collected by the council.
- 1.2 Residents must present their waste in bins or sacks provided by SKDC on the designated collection day.
- 1.3 Residents must only use household bins or sacks to dispose of waste generated from their own domestic property.
- 1.4 **Wheelie bins and sacks should be placed out for collection by 7:00 a.m. on collection day.** Householders can present wheelie bins and sacks from 6:00pm the evening before collection day and should take them back within their property boundary by 6:00pm after their collection. Any bins, sacks, or loose waste left on the street outside of collection days will be investigated.
- 1.5 **In some cases, such as extreme weather, it may be necessary to collect bins or sacks before 7:00 a.m.** When this happens, the council will make every effort to communicate any changes as widely as possible.
- 1.6 Wheeled bins and sacks must be placed out for collection in a visible location to ensure that collection staff can easily identify them for collection. Please ensure the handles are facing outwards to assist collection staff. Once emptied, bins should be returned to the property boundary as soon as practicable.
- 1.7 For properties located on private roads or shared driveways, bins and sacks must be placed where the private access road or driveway meets the public highway.
- 1.8 Bins should be positioned to prevent obstruction on pavements or walkways, with special consideration for partially sighted pedestrians, wheelchair users, and individuals with pushchairs or prams.
- 1.9 If residents are unable to place wheeled bins or sacks at the edge of the public highway due to access or property location issues, an individual assessment will be conducted to determine an appropriate collection point.



1.10 Residents are responsible for the storage, safekeeping, and cleanliness of their waste and recycling receptacles. These receptacles should not be allowed to overflow.

2 Presentation of Kerbside Waste – The Council’s Responsibilities

2.1 The council will supply an appropriate number of bins or sacks based on the property type and access requirements. Residents must not present additional bins or use their own.

2.2 The council will return bins to their collection point after emptying, unless doing so would cause an obstruction.

2.3 If the council causes a spillage, we will clean it up using brushes and shovels. For substances that are difficult to clear, such as paint or oil, a specialist team will be contacted as soon as possible to handle the situation.

2.4 Collection days for each residential address will be listed on South Kesteven’s website at www.southkesteven.gov.uk. Collection calendars will outline scheduled collections including changes to collection days for Bank Holidays. While the council cannot provide a specific time for collection due to factors such as roadworks, vehicle breakdowns, and other uncontrollable circumstances, collections will begin from 7:00 a.m. on the scheduled collection day.

2.5 Waste presented for collection may be inspected by an authorised officer, typically a member of the collection crew. These inspections are conducted to verify that the receptacle contains only the waste allowed for collection on that day.

2.6 The council will tag and record bins that fail an inspection and will refuse to collect them. It is the householder’s responsibility to ensure that the receptacle is free from any contamination by the next scheduled collection day.

2.7 The council will make flexible and alternative arrangements for areas that face issues such as access restrictions or space restrictions to store waste containers on their premises. Local arrangements may be put in place to meet the needs of local areas.

2.8 Collections which fall on the following Bank Holidays will take place on the usual collection day and not be re-scheduled to accommodate the Bank Holiday:

- Easter Monday,

- Early May Bank Holiday,
- Spring Bank Holiday, and
- Summer Bank Holiday.

3 Kerbside Waste Collection Services

3.1 The council will supply 240L wheelie bins for the collection of specific waste types. Waste placed in council bins or sacks must correspond to the designated types for each receptacle. Wheelie bins may only be used if there is adequate space within the property boundary to store them. If there is insufficient room for wheelie bins, sacks will be provided (see section 4). The following bins will be provided:

- Black for household/residual waste that cannot be recycled,
- Silver for mixed dry recycling (excluding paper and card),
- Black with purple lid for paper and card,
- Green for garden waste (subject to subscription),
- Black with orange lid for food waste (from 13th April 2026).

3.2 The following materials are to be placed in each wheeled bin. The following lists are a guide. A comprehensive list of which items should be put into each receptacle is on our website and is kept up to date and is the definitive list for the purpose of this document www.southkesteven.gov.uk/whichbin.

3.3 Purple-lidded black bins for paper and card should contain:

All paper and card materials must be clean and dry with no food residue.

- Paper (with no glue or paint),
- Cardboard tubes and boxes,
- Food packaging boxes (with no food),
- Cardboard egg boxes,
- Envelopes with or without plastic windows,
- Junk mail,
- Newspapers and magazines,
- Household packaging, and
- Greeting cards and wrapping paper (with no foil or glitter).

3.4 Silver bins for dry mixed recycling (this should be clean and dry, with no food residue and it excludes paper and card) should contain:

- Glass bottles and jars,
- Metal cans,
- Clean foil,
- Aerosols,
- Waxed cartons, and
- Plastic bottles, pots and tubs.
- ***Soft plastics such as films and crisp packets cannot be recycled in your silver bin.***

3.5 Orange lidded black caddies should contain:

- Plate scrapings,
- Meat and bones,
- Fish,
- Dairy,
- Tea bags and coffee grounds,
- Rice, pasta and beans,
- Bread and pastries,
- Oils, fats and unused pet food, and
- Fruit and vegetables.

3.6 Black bins for all non-recyclable household waste should contain:

- All non-recyclable household waste that is not in the lists above.
- Hazardous waste.

3.7 The following items are not accepted in any receptacle and should be disposed of at Household Waste Recycling Centres. Details of locations can be found at www.lincolnshire.gov.uk.

- Electrical items (WEEE),
- Rubble,
- Soil, and
- Hazardous waste.

4 Side Waste

- 4.1 The presentation of 'side' waste (extra waste placed next to the black wheeled bin) does not align with waste reduction principles. Any waste left beside a wheeled bin or within bin stores will not be collected.
- 4.2 Paper and card side waste which is not contained within the purple lidded wheeled bin will not be collected. This is because the paper and card must remain clean and dry. Householders must place all wet or dirty paper or card in the residual (black) wheeled bin.
- 4.3 Exceptions to the side waste requirements may occasionally be made, such as during severe weather conditions that affect the service. Any details regarding these exceptions will be posted on the council's website and social media channels.
- 4.4 Householders may dispose of excess waste and recycling at Household Waste Recycling Centers, details of locations can be found at www.Lincolnshire.gov.uk.
- 4.5 If a wheeled bin is deemed overloaded, whether by weight or volume, it will not be emptied. This decision is at the discretion of the operative, taking into account health and safety considerations and the safe working limits of the collection vehicle's lifting equipment.

5 Flats and Communal Bin Stores

- 5.1 There may be occasions where it is not practical to provide 3 x 240 litre wheeled bins for each household. The Council will assess the arrangements for flats/ mixed properties on an individual basis and the council may implement flexible arrangements based on need.
- 5.2 If a developer, builder, or management agent chooses to provide their complexes with 1100-litre bins, the council will empty these bins by arrangement.
- 5.3 Where agreed, wheeled bins will be collected from and returned to the communal bin store.
- 5.4 If bins in a communal storage area are contaminated, they will be rejected and not emptied. It will be the responsibility of the residents or managing agents to arrange for the removal of the contaminated materials before the bins can be emptied on the next scheduled collection day.
- 5.5 If residents of flats or mixed properties do not effectively segregate their waste for recycling, the council will work with them to promote better recycling practices through education and written instruction. If

necessary, the council may exercise its enforcement powers to improve recycling performance in multiple occupancy properties. In cases of recurring issues, recycling bins may be removed.

5.6 If excess waste, such as bags, loose items, or furniture, obstructs access to a bin store, the operatives will not clear the area, and the wheeled bins will not be emptied. It is the responsibility of the management company or residents to clear the area and dispose of the excess waste. Wheeled bins will be emptied at the next scheduled collection, provided access is available. Landlords and managing agents must dispose of waste in accordance with current legislation

5.7 For properties that are part commercial and part residential—such as a flat above a shop—the council will only provide collection for household waste. If there is uncertainty regarding the origins of the waste (e.g., if commercial waste is evident), the waste will not be collected, or a charge may be applied.

6 Sack Collections

6.1 In instances where it is not possible to safely store wheeled bins on some properties – usually due to lack of space or poor access – households will be provided with an annual supply of council waste sacks. Sacks will be delivered in October. The number of sacks that are delivered will equal the capacity to a wheeled bin.

6.2 Properties that may be provided with council sacks as an alternative to wheelie bins include:

- Flats with limited/no external storage,
- Properties with no frontage,
- Properties with no rear access,
- Properties with a very long drive where it is not efficient for crews to walk to a wheeled bin, and
- Properties where the council's vehicle fleet cannot access.

6.3 Households that require a sack collection will be provided an annual supply of following sacks for the following waste type:

- SKDC pink sack for non-recyclable waste, and
- SKDC clear sack for dry mixed recycling including paper and card.

6.4 A maximum of 4 sacks will be collected from a household on any collection date.

6.5 Pink and clear sacks will be collected alternate weekly. Clear sacks for dry mixed recycling can be presented when wheelie bin customers are presenting their purple lidded bin for paper and card only, and these will be collected separately.

6.6 When vacating a sack collection property residents should leave the remaining sacks at the property. When moving into a property that requires sacks partway through the annual delivery period (October – September), orders should be ordered on the Council’s website and the appropriate number of sacks for the remainder of the year will be delivered.

7 Garden Waste Collection – Green Bin

7.1 A chargeable service for the collection of garden waste is available to householders. Information on the service, terms and conditions how to subscribe are available at www.southkesteven.gov.uk/greenbin.

7.2 Garden waste is not permitted in the residual waste or recycling wheeled bins/sacks. Bins/sacks containing garden waste will be rejected as contaminated and will not be emptied/collected. The householder will be responsible for removing the waste before the next scheduled collection.

7.3 Residents who do not subscribe to the service are encouraged to compost or dispose of garden waste at any of the Lincolnshire Household Waste Recycling Centres <https://www.lincolnshire.gov.uk/recycling-waste/find-recycling-centre>.

7.4 Residents who subscribe to the garden waste collection service can purchase the following container/s for the following types of waste. The following list is a guide, the most up to date record of items than can be placed in the green bin can be found on the council's website www.southkesteven.gov.uk/whichbin.

- Hedge trimmings/cuttings,
- Grass cuttings,
- Flowers and plants,
- Leaves and bark, and
- Twigs and small branches.

7.5 Scheduled garden waste collections will take place fortnightly from 1st March – 30th November. Customers will receive one collection in December, January and February.

7.6 Subscribing customers will be entitled to have their Christmas tree removed; Christmas tree removal will take place in January alongside their scheduled garden waste bin collection.

8 New, Additional and Replacement Receptacles

8.1 A set of three 240 litre bins (silver, black and purple lidded) will be issued to new houses as standard, a charge is made for all new wheeled bins. The council will always request the developers, or the landlord pays for bins at a new property. Where the developer or landlord has failed to make this provision, the resident will be liable for the purchase of the wheeled bins.

8.2 Any damage to wheeled bins that occurs during the collection process will be replaced at no cost.

8.3 Residents will be charged for replacement wheeled bins if they are damaged due to neglect, intentional harm, or hot ashes. Charges are reviewed annually and can be found in the council's published fees and charges. Payment must be made at the time of ordering. Individual circumstances will be considered on a case by case basis and a manager will decide any flexible payment arrangements.

8.4 Replacement wheeled bins will be delivered to householders as soon as practicable after payment is received, typically within 15 working days. If the bin is damaged in a way that makes it unfit for use, alternative arrangements will be made whilst waiting for the replacement bins to be delivered.

8.5 The black, silver and purple lidded bins supplied to households remain the property of the council as the council has a statutory duty to collect these wastes. Garden waste bins purchased are the property of the householder.

8.6 When moving address, householders must leave the refuse and recycling wheeled bins and any remaining sacks at the property for the new occupant. If you move to another address in South Kesteven, you can take your green bin(s) with you. However, to ensure that your collections continue, you must contact www.gardenwaste@southkesteven.gov.uk to transfer the service to your new address.

8.7 Householders are responsible for the storage, safe keeping and cleaning of refuse and recycling receptacles.

8.8 Where it is found that additional receptacles have been acquired by householders the Council will take measures to empty and remove additional bins.

8.9 New and replacement wheelie bins and sacks should be ordered online using the council's bin and bag services page [Bin and bag services | South Kesteven District Council](#).

9 Assisted Collection

- 9.1 Residents may request an 'assisted collection' at no additional charge if they are unable to transport their wheeled bins or bags to the kerbside for collection due to infirmity, disability, or other health-related reasons, and there are no other household members aged 16 years or older available to assist. Assisted collections can be provided on either a temporary or long-term basis, subject to the council's assessment that the service is warranted.
- 9.2 Residents requesting an assisted collection may need to provide a letter of support from a medical practitioner. They will typically receive either a home visit or a telephone consultation to confirm their eligibility for the service and to determine the collection location.
- 9.3 Wheeled bins/sacks will be collected from the agreed location. Wheeled bins will be returned to the same location.
- 9.4 Residents are responsible for ensuring that bins or sacks are visible to collection crews at the agreed location and that there are no obstructions. **Gates must be unlocked between 7:00 a.m. and 3:00 p.m. on the collection day.** If the operative is unable to gain access, no further collection will be attempted until the next scheduled date.
- 9.5 Residents must notify the council if their circumstances change, and the assisted collection is no longer needed. The register will be reviewed periodically, and users will be contacted to confirm ongoing eligibility. The service will be withdrawn if the household no longer qualifies. Temporary collections will generally have a set end date, after which the service will end automatically. Residents must contact the council to arrange any extension.
- 9.6 An assisted collection should be requested online at [Request an assisted waste collection | South Kesteven District Council](#).

10 Missed Bin/Sack Collections

10.1 There are occasions when bins and sacks will not be emptied at the scheduled time, the following is a list of the most common occurrences:

- Severe weather,
- Blocked access (parked cars), and
- Roadworks.

10.2 Severe Weather

10.21 In the event of severe weather, such as snow, ice, floods, or other conditions disrupting waste and recycling collection services, the council will strive to continue services where it is safe to do so.

10.22 If collections are missed due to severe weather, residents should leave their bins or sacks out for up to one week, including the weekend, as missed collections may occur on Saturdays. If the collection has not been completed within this timeframe, bins or bags should be taken back into the property boundary and re-presented on the next scheduled collection day for that waste type.

10.23 Missed residual waste collections (black bins/pink sacks) will be prioritized. This may require the temporary suspension of the garden waste service during periods of disruption. Depending on the length of the disruption, additional waste may be accepted alongside containers.

10.24 Residents will receive updates through social media, the council's website, and any other appropriate communication channels.

10.3 Blocked Access

10.31 If bins are blocked by a vehicle, the council will try to collect on the same day.

10.32 If access is blocked by roadworks or parked vehicles, the council will attempt collection within three working days, up to three attempts.

10.33 After three unsuccessful attempts, bins will be left until the next scheduled collection.

10.4 Roadworks:

10.41 The council coordinates with the Highways Authority to ensure collection crews are aware of planned roadworks and can arrange alternatives.

10.42 Waste collection vehicle drivers will evaluate the safety of accessing areas affected by emergency roadworks and coordinate with the Highways Authority to maintain waste collection services. A smaller collection vehicle may be used, potentially altering the collection day. The council will make every effort to inform residents of these changes in advance of the collection.

10.5 Reporting and Returning for missed collections

10.51 Residents may report a missed collection on the council's website starting from 3 p.m. on the scheduled collection day. Missed bin and sack reports made more than two working days after the scheduled collection day will not be accepted. Individual cases will be reviewed as needed.

10.52 Operatives will return for a missed bin or sacks within five working days if the resident has complied with the presentation requirements (see Section 3) but the bin or sack was missed. Residents should leave their bin or sack at the kerbside during this period. Operatives will not collect missed bins or sacks from within the property boundary unless the resident is enrolled in the assisted collection service.

10.53 A missed bin should be reported online at [Reporting a missed refuse collection | South Kesteven District Council](#)

10.6 Rejected Bins

10.61 The Council will reject waste presented for collection for the following reasons:

- Overloaded wheeled bins (by weight and volume)
- Wrong receptacle presented e.g. recycling wheeled bin presented on refuse week
- Wheeled bin is too heavy to lift, due to containing heavy waste e.g. construction, DIY or soil waste
- Contamination of recyclable materials
- Garden waste in residual collection (black wheeled bin or pink sack)
- Hazardous waste types such as WEEE (waste from electrical and electronic equipment) and asbestos

10.62 It is the responsibility of the householder to remove the contamination and dispose of it in the correct manner. The council will not return for rejected bins or sacks.

10.63 Refuse collection vehicles are equipped with an in-cab system to monitor collections. Any bins or sacks not presented according to policy will be recorded in this system. Operatives have no incentive to skip collections or incorrectly report contamination. If a bin or sack is logged as not out, contaminated, or overweight, operatives will not return to collect it, even if the resident later rectifies the issue. The bin or sack must instead be presented on the next scheduled collection day.

10.64 Where a wheeled bin or sack is rejected, a tag or sticker giving the reason for rejection is attached to the wheeled bin or sack. Tagging/stickering will alert the resident to the issue and helps prevent future contamination, ensuring waste is managed efficiently in line with this policy.

11 Additional Capacity for Large families

11.1 Households of five or more people can request additional residual and/or recycling wheeled bins to assist with recycling or disposing of their waste. It should be noted that this policy relates to single family units and not houses in multiple occupancy where other arrangements are in force.

11.2 Where a need is agreed, additional recycling capacity will take precedent. The ongoing need for additional capacity will be reviewed periodically.

11.3 Households who request additional residual and/or recycling bins will need to purchase them from the council. A list of the up-to-date fees and charges can be found on our website www.southkesteven.gov.uk.

11.4 Additional bins should be purchased online at [Bin and bag services | South Kesteven District Council](#)

12 Bulky Household Waste Collection

12.1 The bulky household waste collection service is a chargeable service for the collection of household items such as white goods e.g. fridges, televisions, furniture etc. This does not include the collection of fixtures and fittings such as kitchens, bathrooms, etc. Collections should be booked online at www.southkesteven.gov.uk/bulky. Full terms and conditions of the service are available on the Council's website at www.southkesteven.gov.uk/bulky.

12.2 Only items that can be safely collected and recycled/disposed are available for collection. A full list of items the Council can collect can be found on the website. It is the responsibility of the householder to select the correct item from the bulky collection list. The council will refuse to collect any items that have not been booked.

- 12.3 Items that are booked for collection should be presented at the edge of the householder's property in a visible location clear from any obstruction. The council will not collect bulky household items from within the property boundary.
- 12.4 The Council may suspend the bulky household waste collection service during Bank Holiday periods and in cases of severe weather.
- 12.5 Fridges and freezers must be completely empty when presented for collection. If any items contain other waste at the time of collection, they will not be accepted.

13 Battery Collections

- 13.1 Some types of used household batteries can be put out for collection on the same day as any of your wheelie bins. They must not go inside the bins.
- 13.2 Batteries can be put out for collection on any wheelie bin collection day. Batteries should be placed in a separate plastic bag, such as a sandwich bag, and fastened to the handle of the wheelie bin. There is no way to dispose of batteries if you are a council sack customer. This must be taken to a supermarket or HWRC for recycling.
- 13.3 The Council will collect batteries separately from other waste types and take them away for recycling. The following is a list of batteries that will be collected:
- All everyday household batteries,
 - Button batteries - e.g. from watches,
 - AA Batteries,
 - AAA Batteries,
 - C Batteries,
 - D Batteries,
 - 9V Batteries,
 - 6LR61 Batteries,
 - N LR1 Batteries, and
 - AAAA Batteries.

- 13.4 An up to date list of batteries that can be collected along with FAQs will be published on our website [Household Battery Recycling | South Kesteven District Council](#)

14 Medical and Clinical Waste

- 14.1 Medical waste includes nappies, stoma bags (must be drained prior to disposal), sanitary products, non-infectious wound dressings and incontinence pads etc. These items should be bagged and placed in the residual black wheeled bin/pink sack for collection.
- 14.2 Residents with large amounts of medical waste that cannot fit within the regular residual bin may request an additional marked black bin, collected alongside the residual (black) bin. Written confirmation from a qualified individual (e.g., medical practitioner, nurse, GP) is required and should describe the type of waste to be collected. These bins are unsuitable for liquid waste, and any containing liquid will be rejected. Residents should arrange alternative collection of liquid waste with their medical practitioner.
- 14.3 The council will collect clinical sharps, which must be securely sealed in a designated sharps bin or container. The council does not supply these containers; they can be obtained on prescription from a GP or pharmacist. Residents can request a sharps bin collection online or by calling the Customer Service Centre at 01476 406080 and asking for “waste”. The council does not provide removal or disposal services for unused pharmaceuticals; these should be returned to a pharmacy.

15 Commercial / Trade Waste Collection

- 15.1 The Council offers a collection service for commercial/trade waste. Details of the service may be found at www.southkesteven.gov.uk/commercialwaste

Part 2 – Education and Enforcement

16 Education

16.1 Everyone providing feedback relating to waste collection can expect the council to:

- Take the matter seriously,
- Clearly explain what can and cannot be done, and
- Deal with the matter according to this policy.

16.2 The council will approach all feedback without bias or preconception. Investigations may involve the sharing of, or access to, partner information relating to the individuals or the feedback.

16.3 All parties will be kept up to date throughout the course of the investigation and will be notified of action being taken.

16.4 To provide us with Feedback on our service please complete our online process [Complaints, compliments and comments | South Kesteven District Council](#)

16.5 Section 58 of the Deregulation Act 2015 amends section 46 of the 1990 Act, through new sections 46A to 46D to de-criminalise offences relating to incorrectly presented domestic waste. These amendments enable waste collection authorities in England to issue a written warning if a person fails to comply with reasonable requirements regarding the storage of household waste. These include (but not limited to) the following:

- Prohibiting the presentation of loose residual waste ,
- Where and when the receptacle is presented for collection,
- Not to overload the receptacle (e.g. the bin lid is up), and
- What is to be placed within the receptacle.

16.6 This penalty is a civil penalty rather than being a criminal offence, and therefore a Fixed Penalty Notice can be issued.

16.7 The education process takes place in 2 stages; these are:

- **Stage 1 – tag placed on bin or advice letter** - The first step in response to any reports regarding waste collection will be to provide education, guidance and support, whether this be in relation to what items can go in each receptacle, when and where to present the waste or where the waste is being stored. For example, when bin contamination is found the details will be recorded and a tag will be attached to the

bin explaining the reason it has not been emptied and that it will be emptied on the next scheduled date (once the contamination has been removed), or when waste is persistently kept on the public pathway/highway an advice letter will be sent to all properties in the area explaining where waste should be stored.

- **Stage 2 – formal instruction** - If education has not been successful, the council will issue formal written instruction on how to comply. This will be done as soon as possible to encourage early compliance. This intervention will serve as a warning that failure to comply in the future may result in the issuing of a Fixed Penalty Notice. The written warning will be issued in accordance with the 1990 Act, clearly outlining specific requirements and providing details on how and by when the recipient can achieve compliance. Advice and guidance will be available throughout this process. Legally, enforcement action may be taken one year from the date of the written warning.

17 Enforcement

17.1 Should the above steps fail to deliver the desired impact, appropriate enforcement powers will be used to bring about a resolution and maintain a clean street scene. In such instances, the Council will seek to use powers contained within the 1990 Act, or part 4 of the Antisocial Behaviour, Crime and Policing Act 2014 as appropriate. Education will continue to be provided at all stages of enforcement. Designated officers are authorised through delegations of the council's constitution, to discharge the legal aspects of this policy.

17.2 Enforcement is only applicable where non-compliance causes a nuisance or is likely to be detrimental to the amenity of the locality and there has been continued or repeated non-compliance.

Examples of non-compliance include but are not limited to:

- Waste receptacles being kept on the public highway/pathway on days that are not the collection day,
- Waste presented for collection not in a council-agreed bin or sack, and
- Presenting the wrong waste, such as waste not from the household or hazardous waste.

17.3 Following education and formal instruction, further non-compliance with waste collection requirements may result in an authorised officer serving the person a 'notice of intent' to serve a Fixed Penalty Notice. A 'notice of intent' will contain information about:

- The grounds for proposing to require payment of a fixed penalty,
- The amount of the penalty that the person would be required to pay, and
- The right to make representations (within 28 days).

17.4 A person on whom a 'notice of intent' is served may make representations to the authorised officer within 28 days as to why payment of a fixed penalty should not be required. If the representations are accepted, no monetary penalty will be imposed.

17.5 If there is still no compliance after this letter a 'final notice' to pay a fixed penalty will be issued as set by our current schedule of fees and charges. If failure to comply continues, further fixed penalties may be issued. A warning will be issued prior to each penalty.

17.6 The Council may refuse to collect waste if notices are not complied with and relevant legal and waste contractual contravention conditions are met. This option will be carefully considered against any potential long-term impacts.

18 Appeals against a notice

18.1 Persons may also appeal to the First-Tier Tribunal against the decision to require payment of a fixed penalty. Payment periods are suspended until the case is determined.

19 Payment of a fixed penalty

19.1 Failure to pay any penalty imposed under this policy will lead to recovery action either summarily, as a civil debt or through a high court or county court order.

20 Continued Non-Compliance

20.1 Should there be continued non-compliance leading to the service of more than one fixed penalty notice within a 12-month period, consideration will be given to further actions other than the use of fixed penalties to include but not limited to:

- Criminal proceedings under the 1990 Act (potentially leading to prosecutions),
- Withdrawal of aspects of the service (for example garden / green waste and / or recycling bins).

20.2 Such measures are as a last resort when all other avenues have expired. Such actions will be decided by the appropriately delegated officer.

20.3 Cases will usually be closed following contact with the complainant or confirmation from officers that the issue no longer exists. We may close cases in circumstances where the complainant refuses to co-operate and/or engage in working with us in providing evidence of the impact of any relevant issues. If an individual remains dissatisfied, they can use the Council's complaints procedure.

20.4 Further Guidance is available at:

- Sections 35 to 54 of the Clean Neighbourhoods and Environment Act,
- DEFRA, Fixed Penalty Notices issuing and enforcement by Councils and Guidance on the legal definition of waste and its application <https://www.gov.uk/environment/waste-and-recycling>.

DRAFT

This page is intentionally left blank

Environment Overview and Scrutiny Committee 2026/27

WORK PROGRAMME

REPORT TITLE	LEAD OFFICER	PURPOSE	ORIGINATED/COMMITTEE HISTORY DATE(S)	CORPORATE/ PRIORITY
8 October 2026				
Carbon Emissions Report Update	Serena Brown (Sustainability & Climate Change Manager)	To provide an update on the Council's annual carbon emissions reporting.		Sustainable SK
Feasibility of drinking water stations across SKDC facilities	Serena Brown (Sustainability & Climate Change Manager)	To provide an update on review of drinking water provision across SKDC facilities.	10 November 2025	Effective SK
Electric Vehicle Charging Infrastructure review and strategy for Council assets	Serena Brown, Sustainability and Climate Change Manager	To update the committee on our existing public electric vehicle chargers and ongoing operating model for public charging provision in Council managed car parks.		Effective Council Sustainable SK
Waste Policy update	Kay Boasman, (Head of Waste Management and Market Services)	To provide Committee with an update on changes to the Waste Policy.		Effective Council
Unscheduled future items				
Community Recycling and Re-use (Skip) Project Scoping	Kay Boasman (Head of Waste Management and Market Services)		10 November 2025	

REPORT TITLE	LEAD OFFICER	PURPOSE	ORIGINATED/COMMITTEE HISTORY DATE(S)	CORPORATE/PRIORITY
Role of the District's Rivers and Drainage Board				
National Hedge Laying Association				

The Committee's Remit

The remit of the Environment Overview and Scrutiny Committee will be to work alongside Cabinet Members to assist with the development of policy and to scrutinise decisions in respect of, but not limited to:

- Air quality
- Animal welfare licensing (Policy)
- Commercial, industrial, and clinical waste collection and management
- Dog breeding and control orders
- Domestic waste and recycling management
- Energy efficiency
- Environment SK Ltd
- Environment SK Commercial Services Ltd
- Estate and grounds maintenance
- Flooding
- Food hygiene and safety
- Health and safety
- Noise
- Renewable energy
- Scrap metal dealers
- Green open space management